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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

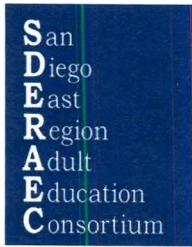
GOVERNING BOARD MEETING AGENDA

January 26, 2016 1:30 pm

Foundation for Grossmont & Cuyamaca College
Grossmont College, Griffin Gate

**In accordance with the American Disabilities Act, if accommodations are required,
please call the Executive Director's Office 72 hours in advance at 619.590.3954
and every effort will be made to accommodate your request.**

- I. OPEN/PUBLIC SESSION – CALL TO ORDER 1:30 PM
- II. AWARDS/RECOGNITIONS/SPECIAL REPORTS OR PRESENTATIONS
 - a. Welcome and Introductions
- III. COMMUNICATIONS FROM THE PUBLIC
- IV. APPROVAL OF AGENDA
- V. INFORMATIONAL REPORTS/DISCUSSIONS
 - a. Director's Report
- VI. ACTION ITEMS/DISCUSSIONS
 - a. Appointment of Board Officers
 - b. Appointment of Community Member
 - c. Approval of Bylaws
 - d. Approval of Annual Plan
 - e. Approval of 3-Year Plan
 - f. Approval of SDERAEC Budget
 - g. Approval of Future Meeting Dates
- VII. COMMUNICATION FROM BOARD MEMBERS
- VIII. ADJOURNMENT



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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

Regular Governing Board Meeting

January 26, 2016

Topic:

Approval of the San Diego East Region Adult Education Consortium (SDERAEC) Bylaws

Issue/Plan:

Guidelines for the governance structure of the SDERAEC Consortium need to be established in order to meet the requirements of the school districts involved, Board of Education, the California Community College Chancellor's Office, the State of California, and the community.

Fiscal Impact:

There is no impact to the Consortium funds.

Recommended Action:

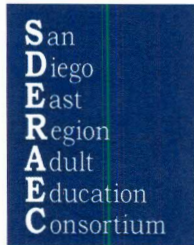
Approval of the San Diego East Region Adult Education Consortium (SDERAEC) Bylaws; and Authorization for Board President or Designee to Execute Documents

Approved by the Governing Board of the San Diego East Regional Adult Education Consortium on: January 26, 2016

By the following vote: 5 Yes; 0 No; — Absent; — Abstention

A handwritten signature in dark ink, appearing to read "Slesha King", written over a horizontal line.

SDERAEC Board President



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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

Regular Governing Board Meeting

January 26, 2016

Topic:

Appointment of San Diego East Region Adult Education Consortium (SDERAEC) Governing Board Officers

Issue/Plan:

SDERAEC Bylaws indicate the officers of the Governing Board shall be a President and a Vice President. These positions must be members of the Board, and shall be elected by a majority of the Board. The President and Vice President shall serve two-year terms.

Fiscal Impact:

There will be no impact to Consortium funds.

Recommended Action:

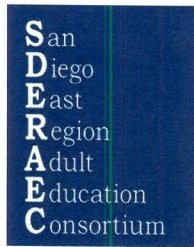
Appointment of San Diego East Region Adult Education Consortium (SDERAEC) Governing Board Officers; and Authorization for Board President or Designee to Execute Documents

Approved by the Governing Board of the San Diego East Regional Adult Education Consortium on: January 26, 2016

By the following vote: 4 Yes; 0 No; — Absent; — Abstention

A handwritten signature in dark ink, reading "Theresa King".

SDERAEC Board President



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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

Regular Governing Board Meeting

January 26, 2016

Topic:

Appointment of San Diego East Region Adult Education Consortium (SDERAEC) Community Member

Issue/Plan:

SDERAEC Bylaws indicate the Governing Board shall include one community member to be appointed by the Governing Board. The appointed community member shall serve at the discretion of the SDERAEC Governing Board not to exceed two (2) years.

Fiscal Impact:

There will be no impact to Consortium funds.

Recommended Action:

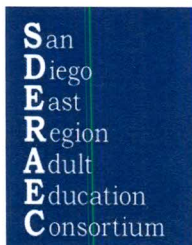
Appointment of San Diego East Region Adult Education Consortium (SDERAEC) Community Member;
and Authorization for Board President or Designee to Execute Documents

Approved by the Governing Board of the San Diego East Regional Adult Education Consortium on: January 26, 2016

By the following vote: 4 Yes; 0 No; — Absent; — Abstention

A handwritten signature in dark ink, appearing to read "Sheri Kuy", written over a horizontal line.

SDERAEC Board President



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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

Regular Governing Board Meeting

January 26, 2016

Topic:

Approval of San Diego East Region Adult Education Consortium (SDERAEC) Future Meeting Dates for Calendar Year 2016

Issue/Plan:

SDERAEC Bylaws indicate the Governing Board shall hold at least three regular meetings each year, on dates to be determined by the Governing Board. The plan is to meet on the following dates and times (location TBD) for the 2016 calendar year:

April 26, 2016	1:00-2:30 pm
August 23, 2016	1:00-2:30 pm
October 25, 2016	1:00-2:30 pm

Fiscal Impact:

There will be no impact to Consortium funds.

Recommended Action:

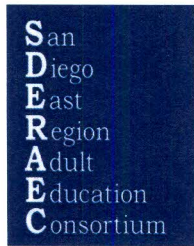
Approval of San Diego East Region Adult Education Consortium (SDERAEC) Future Meeting Dates for Calendar Year 2016; and Authorization for Board President or Designee to Execute Documents

Approved by the Governing Board of the San Diego East Regional Adult Education Consortium on: January 26, 2016

By the following vote: 5 Yes; 0 No; — Absent; — Abstention

A handwritten signature in blue ink, reading "Theresa Payne".

SDERAEC Board President



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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

Regular Governing Board Meeting

April 26, 2016

Topic:

Approval to Complete and Submit Consortium Fiscal Administration Declaration (CFAD) for the 2016-2017 School Year

Issue/Plan:

The Adult Education Block Grant (AEBG) office requires each Consortium to provide details regarding their fiscal structure for the distribution of block grant funds for the 2016-2017 school year. The fiscal structure for SDERAEC is expected to remain the same as the 2015-2016 school year. The report (due May 2, 2016) will be completed by the SDERAEC Grant Manager and requires approval from the Governing Board.

Fiscal Impact:

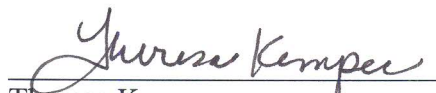
There is no impact to the Consortium funds.

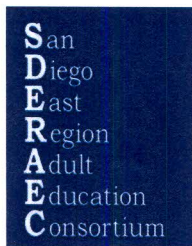
Recommended Action:

Approval to Complete and Submit Consortium Fiscal Administration Declaration (CFAD) for the 2016-2017 School Year; and Authorization for Board President or Designee to Execute Documents

Approved by the Governing Board of the San Diego East Regional Adult Education Consortium on: April 26, 2016

By the following vote: 4 Yes; 0 No; 1 Absent; 0 Abstention


Theresa Kemper
SDERAEC Board President



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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

Regular Governing Board Meeting

April 26, 2016

Topic:

Approval of San Diego East Region Adult Education Consortium (SDERAEC) Master Agreement

Issue/Plan:

The Adult Education Block Grant (AEBG) office requires each Consortium to provide a master agreement identifying the roles and responsibilities for each member of the Consortium. The SDERAEC Master Agreement identifies Grossmont-Cuyamaca Community College (GCCCCD) and Grossmont Union High School District (GUHSD) as members and Grossmont-Cuyamaca Community College District Auxiliary Organization as its Fiscal Agent.

Fiscal Impact:

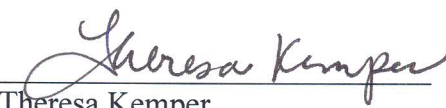
There is no impact to the Consortium funds.

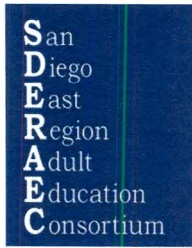
Recommended Action:

Approval of San Diego East Region Adult Education Consortium (SDERAEC) Master Agreement; and Authorization for Board President or Designee to Execute Documents

Approved by the Governing Board of the San Diego East Regional Adult Education Consortium on: April 26, 2016

By the following vote: 4 Yes; 0 No; 1 Absent; 0 Abstention


Theresa Kemper
SDERAEC Board President



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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

Regular Governing Board Meeting

January 26, 2016

Topic:

Approval of the San Diego East Region Adult Education Consortium (SDERAEC) Annual Budget for School Year 2015-2016

Issue/Plan:

The State of California required each Adult Education Consortium to submit a Block Grant Consortium Member Allocations form outlining its expenses and income for the 2015-2016 school year. Our Consortium budget was prepared and submitted prior to the due date of November 2, 2015. The SDERAEC Governing Board was established January 1, 2016, therefore, the SDERAEC Annual Budget was not formally approved prior to submission.

Fiscal Impact:

Allocations are budgeted using Consortium funds.

Recommended Action:

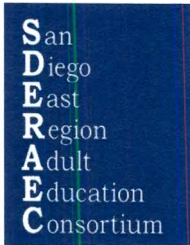
Approval of the San Diego East Region Adult Education Consortium (SDERAEC) Annual Budget for School Year 2015-2016; and Authorization for Board President or Designee to Execute Documents

Approved by the Governing Board of the San Diego East Regional Adult Education Consortium on: January 26, 2016

By the following vote: 5 Yes; 0 No; — Absent; — Abstention

A handwritten signature in dark ink, appearing to read "Sandra King", written over a horizontal line.

SDERAEC Board President



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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

Regular Governing Board Meeting

January 26, 2016

Topic:

Approval of the San Diego East Region Adult Education Consortium (SDERAEC) Annual Plan

Issue/Plan:

The State of California required each Adult Education Consortium to submit an annual plan outlining its progress, expectations, expenses, and goals. Our Consortium report was prepared and submitted prior to the due date of November 2, 2015. The SDERAEC Governing Board was established January 1, 2016, therefore, the SDERAEC Annual Plan was not formally approved prior to submission.

Fiscal Impact:

There is no impact to the Consortium funds.

Recommended Action:

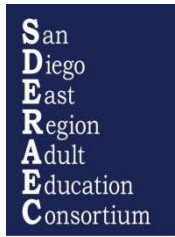
Certification of the San Diego East Region Adult Education Consortium (SDERAEC) Annual Plan; and
Authorization for Board President or Designee to Execute Documents

Approved by the Governing Board of the San Diego East Regional Adult Education Consortium on: January 26, 2016

By the following vote: 5 Yes; 0 No; — Absent; — Abstention

A handwritten signature in dark ink, appearing to read "Sherin Keny", written over a horizontal line.

SDERAEC Board President



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SAN DIEGO EAST REGION ADULT EDUCATION CONSORTIUM

GOVERNING BOARD MEETING AGENDA

April 26, 2016 1:00 pm

GUHSD Main Conference Room

In accordance with the American Disabilities Act, if accommodations are required, please call the Executive Director's Office 72 hours in advance at 619.590.3954 and every effort will be made to accommodate your request.

- I. OPEN/PUBLIC SESSION – CALL TO ORDER 1:00 PM
- II. AWARDS/RECOGNITIONS/SPECIAL REPORTS OR PRESENTATIONS
 - a. Welcome and Introductions
- III. COMMUNICATIONS FROM THE PUBLIC
- IV. APPROVAL OF AGENDA
- V. INFORMATIONAL REPORTS/DISCUSSIONS
 - a. Director's Report
 - i. All-PAC Meeting
 - ii. Annual Plan-Year 2
 - iii. Subcontract Agreement
 - iv. Advisory Committee Meeting
 - v. Student Services Activities
 - vi. Potential Partnership (GKN)
- VI. ACTION ITEMS/DISCUSSIONS
 - a. Approval to Complete and Submit Consortium Fiscal Administration Declaration (CFAD) for the 2016-2017 School Year
 - b. Approval of San Diego East Region Adult Education Consortium (SDERAEC) Master Agreement
- VII. COMMUNICATION FROM BOARD MEMBERS
- VIII. ADJOURNMENT
 - a. Dates of Next Board Meetings

August 23, 2016	1:00 pm	Location TBA
October 25, 2016	1:00 pm	Location TBA



**EAST REGION
ADULT EDUCATION**

Education That Works

East Region Adult Education

Governing Board Meeting Agenda

August 23, 2016 1:00 pm

GUHSD Main Conference Room

**In accordance with the American Disabilities Act, if accommodations are required,
please call the Executive Director's Office 72 hours in advance at 619.588-3511
and every effort will be made to accommodate your request.**

- I. OPEN/PUBLIC SESSION – CALL TO ORDER 1:00 PM
- II. AWARDS/RECOGNITIONS/SPECIAL REPORTS OR PRESENTATIONS
 - A. Welcome and Introductions
- III. COMMUNICATIONS FROM THE PUBLIC
- IV. APPROVAL OF AGENDA
- V. INFORMATIONAL REPORTS/DISCUSSIONS
 - A. Directors' Report
 - 1. Accomplishments and Milestones Achieved
 - 2. Student Success
 - B. Grant Manager's Report
 - 1. Year 2 Planning
 - 2. Date of Next Board Meeting
October 25, 2016 1 PM Location TBD
 - 3. AEBG Summit November 1 and 2, 2016
- VI. ACTION ITEMS/DISCUSSIONS
 - A. Approval of Revised By-Laws
- VII. COMMUNICATION FROM BOARD MEMBERS
- VIII. ADJOURNMENT



**EAST REGION
ADULT EDUCATION**

Education That Works

East Region Adult Education

Governing Board Meeting Agenda

October 25, 2016 1:00 pm

Grossmont College, Chancellor's Conference Room

In accordance with the American Disabilities Act, if accommodations are required, please call the Executive Director's Office 72 hours in advance at 619.588-3511 and every effort will be made to accommodate your request.

- I. OPEN/PUBLIC SESSION – CALL TO ORDER 1:00 PM
- II. AWARDS/RECOGNITIONS/SPECIAL REPORTS OR PRESENTATIONS
 - A. Welcome and Introductions
- III. COMMUNICATIONS FROM THE PUBLIC
- IV. APPROVAL OF AGENDA
- V. INFORMATIONAL REPORTS/DISCUSSIONS
 - A. Year 2 (2016 – 2017) Budget
 - B. Summary of Priorities and Recent Accomplishments Across Members
 - C. Meeting Updates
 - 1. Dates of Next Board Meetings

October 25, 2016	1 PM	Location TBD
January 24, 2017	1 PM	Location TBD
April 25, 2017	1 PM	Location TBD
August 22, 2017	1 PM	Location TBD
November 2017 (date to be discussed: November 7 or 14, 2017)		
- VI. ACTION ITEMS/DISCUSSIONS
 - A. Meeting Dates 2017
- VII. COMMUNICATION FROM BOARD MEMBERS
- VIII. ADJOURNMENT