



SAN DIEGO SUPER REGION MEETING

October 9, 2018

1:00 pm – 3:00 pm

ETCN/Vista Adult School, 510 Sunset Drive, Vista, CA 92081

MINUTES

Attendees:

Rachel Rose, Robyn Wiggins, Patrick Ross, Crystal Robinson, Vicki Brannock, Jay Wright, Liz O'Shea West, Pam Garramone, Fabiola Epperly, Brian Head, Kim Bellaart, Ute Maschke

1. Welcome/Introductions and Additions to Agenda

There was one addition to the agenda: Review of Proposition 98 funding activities at the regional level.

2. Approval of Minutes

Minutes were approved as read.

3. Super Region Reports/Updates

- Introduction Vista Adult School – Liz provided a brief overview; new print materials (in newspaper format) works for the adult school; Liz can provide contact info

4. Debrief

- AEP Field team recommendations and Directors' meeting materials can be found at the Adult Education Program website
- WIOA Regional meeting
 1. some focus on ABE levels 4, 5, 6; streamlining EI Civics
 2. great presentations by SDCE and Sweetwater

5. Discussion Item #1: ETPL Changes, Details, and Criteria

Presentation by Vicki Brannock

All questions and requests can be directed to inquiries@workforce.org. This email goes directly to SDWP's ETPL coordinator.

- Work is done to clear up payback language; effort to align to the school's/institution's refund policy – when applying to ETPL put in a link to your school's refund policy and reference your own policy
- This is a two-step process:
 1. Getting on San Diego list (acknowledgement form)
 2. Getting on CA list

- SDWP will do audits for all providers (to filter for-profit providers)
- Make sure you provide the right codes (SOC and CIP codes)
- SDWP just created an in-demand research project; median for living wage is now \$15.99

6. Discussion Item #2: Updating the Curriculum

Share and review – Set up a sub-committee to create an inventory of curriculum used across AE and WIOA programs – consult with state field teams and task forces on possible alignment with AB705 – Explore possible adjustments in light of [AB2098](#)

- Adriana Sanchez-Aldana joined the conversation via conference call. Though she doesn't really have any new information yet, she will reach out on our behalf.
- [Attendees agreed to set up a sub-committee. Participants so far:](#) Crystal Robinson, Rachel Rose, Kim Bellaart, Ute Maschke

7. Discussion Item #3: February 12 – Professional Development / Community Event

- [Attendees tentatively agreed to set up a sub-committee. We would have to be intentional and rather clear on desired outcomes.](#)
- [Participants so far:](#) Rachel Rose, Ute Maschke

8. Other Adult Education Program Updates

- Extension Data and Accountability Funding (June 30, 2019)
- New required reporting (roll out in Spring)
 1. Members will be required to submit total 17/18 expenses by program area (including all adult ed. fund sources and fees – WIOA, Calworks, Perkins, Noncredit Apportionment, K12 Jail Funds, LCFF, Fees, Other Funding, Total cost to run program).
 2. Members will be required to reports hours of instruction by program area.
- Due Dates
 - Oct 30 (**deadline extension**): 16/17 & 17/18 member expense report certified by consortia in NOVA (Q4); Will also include Year End Financial Report (Narrative)
 - Oct 30 (**deadline extension**): Member Program Year Budget and Work Plan Due in NOVA (Includes 17/18 carry over and 18/19 new funds)
 - Oct 31: Student data due in TOPSPro (Q1)
 - Nov 30 (**deadline extension**): Consortium Certification of the Program Year Budget and Work Plan Due in NOVA (Includes 17/18 carry over and 18/19 new funds)
- TAP events

9. Other Reports/Updates

- SDWP
- CASAS
- WDC
- Conferences/Meetings

10. Upcoming Events

- ASAP Adult Ed User Conference, October 22-23, 2018; Anaheim, CA
- Regional Data and Accountability Training, November 15, Poway, CA
- [JSPAC Annual Conference](#), November 28-30, 2018; Sacramento, CA
- COABE, March 31-April 3, 2018; New Orleans, LA
- CCAE, April 25-26, 2019; San Diego, CA
- AEP Summit October 2019
- ETCN is hosting a [Workforce Forum, Shaping the Future, October 24, 11:30 am](#)

11. Other

12. Next meetings

- November 15, 2018: Regional Data and Accountability Training, Poway, CA
- December 11, 2108: Super region roundtable, Sweetwater Adult School
[Focus on Transition Services.](#)
- January 8, 2019: SDWP/Metro



INVITES YOU TO

**Workforce Forum:
Shaping North San Diego County's
Education to Career Network**

Wednesday, October 24, 2018 | 11:30 am - 2:00 pm

Poway Unified School District Community Room
15250 Avenue of Science, San Diego, CA 92128



Event Co-Sponsors:



**SAN DIEGO
REGIONAL
EDC**



**NORTH SAN DIEGO
BUSINESS CHAMBER**
CONNECTIONS START HERE.



SAN DIEGO NORTH
Economic Development Council

It's been almost three years since we first solicited your input to help design the framework for our first multi-year adult education implementation plan and now we are ready to share our results.

Please join us for the Network's fourth in a series of Community Forums which will focus on developing our next three-year plan. Your input is critical in helping us create a plan that will best prepare our students to meet current and future workforce demands in our region.

We will share with you our 2018-19 work plan and review our accomplishments to date as we begin the dialogue in planning for ETCN's next chapter.

Forum Highlights Include:

- **Networking and Hosted Lunch**
- **Overview of Education to Career Network of North San Diego County: Past and Present**
- **Workforce Needs Update: Panel Discussion Featuring Local Business Leaders:**
 - **Debra Rosen** *President & CEO, North San Diego Business Chamber*
 - **Matthew Sanford** *Director of Economic Development, San Diego Regional Economic Development Council*
 - **W. Erik Bruvold** *CEO, San Diego North Economic Development Council*
- **Interactive Breakout Session to Identify Strategies to Guide the Future of ETCN**

Adult education is most successful with collaboration and input from our key business and community partners like you.

Thank you in advance for your support of adult education in North San Diego County. Please RSVP below.



Wednesday, October 24, 2018 | 11:30 am - 2:00 pm



Poway Unified School District Community Room
15250 Avenue of Science, San Diego, CA 92128



Please RSVP by Friday, October 19
Seating is limited.



The Education to Career Network of North San Diego County works to leverage resources and increase collaboration and partnerships among providers of adult education and support services within the region. Network members include Escondido Adult School, Palomar Community College, Poway Adult School, Ramona Adult School, San Marcos Adult School and Vista Adult School.

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