



**East Region Adult Education
Governing Board Meeting**

June 16, 2021

Virtual Meeting via Zoom

Minutes

-
- **Call to Order**
 - The meeting was called to order at 11:32 am by ERAE Governing Board President, Theresa Kemper.
 - The following ERAE Governing Board members were present: Theresa Kemper, Mary Beth Kastan, and Rick Wilson.

 - **SPECIAL REPORTS/RECOGNITIONS**
 - There were no special reports or recognitions.

 - **COMMUNICATIONS FROM THE PUBLIC**
 - There were no communications from the public.

 - **APPROVAL OF MINUTES – March 10, 2021**
 - **Motion Passed:** The minutes were approved as written. First motion to approve the minutes as written was made by Mary Beth Kastan and seconded by Rick Wilson.
 - Yes Mary Beth Kastan
 - Yes Theresa Kemper
 - Yes Rick Wilson
 - – Patrick Keeley (absent)
 - – Lynn Neault (absent)

 - **REMOVAL OF ITEMS FROM/CHANGES TO AGENDA**
 - **Motion Passed:** The agenda was approved as written. First motion to approve the agenda as written was made by Rick Wilson and seconded by Mary Beth Kastan.
 - Yes Mary Beth Kastan
 - Yes Theresa Kemper
 - Yes Rick Wilson
 - – Patrick Keeley (absent)
 - – Lynn Neault (absent)



- **REPORTS/DISCUSSIONS**

- **Consortium Member Reports**

- **GUHSD Adult Education**—Kim Bellaart gave an update on Adult Education. The upgrades to the Foothills Adult Center and construction of the Student Center are going well, and staff and students are looking forward to the re-opening of the facility later in the summer.
- Kim said that Grossmont Adult Education participates in Workgroup 1b of the Strong Workforce Consortium, and meetings are held with the K-12 Adult Education programs and the non-credit community colleges group. These meetings provided the opportunity for the workgroup to observe how K-12 adult education fits into project alignment initiatives. There is a lot of mapping between the high school adult education programs and the community colleges. This mapping project is a regional effort to align career training programs, and has been a great start to mutual collaboration that will clearly benefit adult education students in the region.
- **MEUSD**—Heather Westgaard stated that the Welding program at MEUSD started, and there have been two cohorts. Both cohorts went very well, and 11 students completed the course. MEUSD is looking forward to having a summer cohort starting on July 6. Five (5) students graduated from the Adult Education program and two students are returning in the fall. Heather said that they are happy to be a part of the ERAE Consortium.
- **GCCCD**—Cynthia Nagura shared that Grossmont and Cuyamaca colleges held graduations last week. There were approximately 1800 graduates, and almost 5000 degrees and certificates were awarded.
- Grossmont College selected a new president, Denise Whisenhunt, who will be starting on July 1. The community colleges are preparing for a gradual return to campus. The expectation is that some services will be available by July 12, with



a full re-opening of services by Jan 4. GCCCD is not requiring COVID vaccinations. Summer classes will be mostly online, and GCCCD hope to have 2/3 of classes online and 1/3 in person in the fall. Full re-opening of classes expected by the spring 2022.

Student Success

Career Training Programs at GAE

- Jeff Wood gave a report on the non-medical CTE training programs offered through Grossmont Adult Education. Jeff stated that the Adult Education career training programs did really well this year and persevered through the pandemic. Students were offered online and hybrid classes, and a few classes were offered in-person. Jeff shared the end-of-year student data with the board. Jeff stated that the main focus is to provide affordable and accelerated training for our adult students and to get students employment, career advancement, and prepare students for higher education. Adult Education works in collaboration with the college partners to assist students who would like to transition into the community colleges. Data from the San Diego Workforce Partnership was gathered in order to help keep programs aligned to in-demand jobs such as Welding, Auto/Transportation, Finance, Sales, Culinary, Business, and IT. The non-medical career training classes offer the opportunity for students to earn state certifications, licenses, and certificates. About 80 non-medical career training classes are offered each year. This year, due to the pandemic, about 1/3 of the classes were offered in-person with smaller class sizes. About 2 out of 3 students enrolled in the non-medical career training classes were females. Most of the students who enrolled had a high school diploma/HSE, while some students had a college degree, graduate degree, or other formal training. The majority of students who enrolled in classes were employed. There is consistently an about 70% student completion rate. The Business Roundtable, which consist of industry partners, meets frequently and provides a general oversight of business needs in the community. This helps with career training across the board, as well as, meeting the needs of our community.
- Looking forward, we will continue to have coordinated engagement with our business partners, community colleges, Strong Workforce Consortium, and the San Diego Workforce Partnership. We will continue offering integrated education training (IET) classes to support ESL students enrolled in classes, Career Essentials, and adult education mapping and alignment across the region to provide training access for all students.



Career Education Partnerships: ERAE and GCCCD

- Javier Ayala, Dean of Career & Workforce Development at Grossmont College stated that he took ESL classes and a Bank Teller class through Adult Education previously, and so has a connection to Adult Education. Javier gave an overview of the Adult Education partnership with Grossmont Cuyamaca Community College District. Javier mentioned that there is a great collaboration between adult education and the community colleges. The road map is a great way to create synergy between the different systems and provide a more streamlined system. Many students start their career at Adult Education and then move on to the community colleges. Sometimes, a student may start classes at the community college and then be referred back to adult education.
- One way to accomplish collaboration is through partnership, and there have been many engagement activities over the years that really bring students together and highlight the amazing opportunities they have. GCCCD works together with the partners and really try to layout on one page what a student would experience and how a student can navigate the program. The road map is a powerful tool for students and shows students how the entire process is setup. Through collaboration and partnership, students have the opportunity to be involved in the Summer Career Academy, Career Panels, CTE presentations at Adult Ed Open House events, apprenticeship fairs, campus tours, adult re-entry events, employer engagement events, and East County Education Alliance/CTE meetings.
- Larry McLemore, Dean of Career & Technical Education at Cuyamaca College stated that adult education is the beginning of the pipeline. Collaboration and alignment is a benefit for all students. Larry mentioned that work is done on the mechanics of the student experience, such as articulation agreements, curriculum, and alignments. For the integration and support with Adult Education, GCCCD thinks of ways to show students that Grossmont/Cuyamaca are their colleges and can guide them through to success. One of the most powerful moments is when students participating in one of these events at the college campuses realize that they can actually attend and finish college. The Strong Workforce initiative, created several years ago, brought focus on community colleges and then later expanding it to K-12. The state Chancellor has created a Vision for Success document that also reiterates outcome measures and performance measures.



Program Achievements at MEUSD

- Ute Maschke stated that the Welding program at MEUSD started and they have a brand new workshop. Twelve students started the program, eleven of them completed the program, and six of these students achieved certification testing status. The third cohort will start on July 6. Great feedback was received from the community. Plans are underway to offer the program in the fall in collaboration with the Workforce Partnership.
- Student, Angie Good, shared her achievements as a student in the adult education program and then her enrollment in Cuyamaca College. Angie participated in the SB554 program. Angie earned her high school diploma from Hillsdale High Independent Study. She concurrently started classes at Cuyamaca College and has a 4.0 in college. Angie shared her goals for the future. Angie is very thankful for the training she has received through the SB554 program and the positive impact provided by Adult Education and Cuyamaca Community College.

The Consortium Within the Region

- Ute Maschke mentioned that we are all aware of how important the first stage of onboarding is. Getting into college can be challenging, but we now have a better understanding of what the challenges are and how we can address them, as well as, talk to students about their short-term and long-term goals. One of the barriers that is addressed right away are the resources that are needed. A strong partnership has been established with partners at both colleges who can help with resources needed at the colleges. At Grossmont Adult Education, students are supported if they need a chromebook or a laptop. A portion of the process is to assist students with matriculation. This process is facilitated by the CPAP team. Students are motivated to start, and students are encouraged that while in the SB554 program, to start off the first semester with one course only, because that allows the student to focus on exploration and getting familiar with the college environment. There were 20 students enrolled in the first cohort and all of them finished this semester. There are 5 new students for the summer cohort. Fifteen (15) students will re-enroll in the fall, and the plan is to enroll an additional 20 new students for the fall. It is projected that more students will matriculate and transition to college, and students will stay on their path in college. The CPAP program is already aligned with the Guided Pathways initiative, and there is the anticipation that the



transition to college will be smoother. This program provides equitable opportunities to all students.

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- **Research Project Update**
- The Consortium has a budget allocated for a research project. This project will be done in partnership with West-Ed, who was recruited as the research partner. West-Ed has solid experience with adult education as well as working with community colleges and workforce partnerships.

ACTION ITEMS/DISCUSSIONS

Approval of New ERAE Board Member

- The new ERAE board member, Mary Beth Kastan, was approved. First motion to approve Mary Beth Kastan as the new ERAE Board Member was made by Rick Wilson and seconded by Mary Beth Kastan.
 - Yes Mary Beth Kastan
 - Yes Rick Wilson
 - Yes Theresa Kemper
 - -- Lynn Neault (absent)
 - -- Patrick Keeley (absent)
- **Communication from Board Members**
 - Mary Beth Kastan—Mary Beth looks forward to working with the Consortium. She enjoyed the virtual summit in April. Mary Beth is looking forward to learning more about the Consortium, as well as, working with everyone.
 - Rick Wilson—Rick welcomed Mary Beth and congratulated her on becoming the new ERAE board member. Rick asked everyone to visit the East County Chamber website. Events are finally opening up, and there are lots of events and programs available. A Recognition Lunch will be held on the third Wednesday of every month.
 - Theresa Kemper—Theresa was happy to hear about the renovations being done on the Student Center at Foothills, and the success of the Welding program at MEUSD and the opportunity the Welding course presents for the people in the Mountain Empire area. Theresa said it is great to see the responsiveness of the programs to students' needs. The effort to support ESL and the alignment project are very encouraging, and she appreciates the work of all consortium members.
- **Adjournment**
 - The meeting was adjourned at 12:38pm. The next ERAE governing board meeting will be held in-person on September 8, 2021 at 11:30am, location to be determined.



EAST REGION
ADULT EDUCATION

Education That Works



ERAЕ Governing Board Meeting June 16, 2021

- Welcome and Introductions
- Consortium Member Reports
- Student Success
 - Grossmont Adult Education's Career Training Programs
 - Career Education Partnerships: ERAЕ and GCCCD
 - Program Achievements at MEUSD
 - The Consortium within the Region
- Governance
 - Board Member Approval
- Communication from Board Members





Consortium Member Reports

Mtn. Empire Unified School District

Grossmont Cuyamaca Community College District

Grossmont Union High School District





Non-Medical Career Training





Non-medical Career Training



Students who seek

- Employment
- Career Advancement
- Steps to higher education

Programs that are

- Affordable
- Accelerated
- Align to in-demand jobs

Programs

Auto/Transportation

Collision Repair (undergoing redesign)
Commercial Truck Class-B License

Business and IT

CompTIA A+ Certification
Office Professional Training
Keyboarding
Typing Certificate

Culinary

Culinary Arts
Foodhandlers

Construction

Introduction to Construction
General Laborer
Class-B* / Welding*

Welding

Introduction to Welding
GMAW (MIG)
GTAW (TIG)
SMAW (STICK)

Finance

Accounting
Quickbooks 2021
Excel
Finance Clerk Training
Income Tax Preparation

Sales

Real Estate
Practice
Principle
Legal Aspects



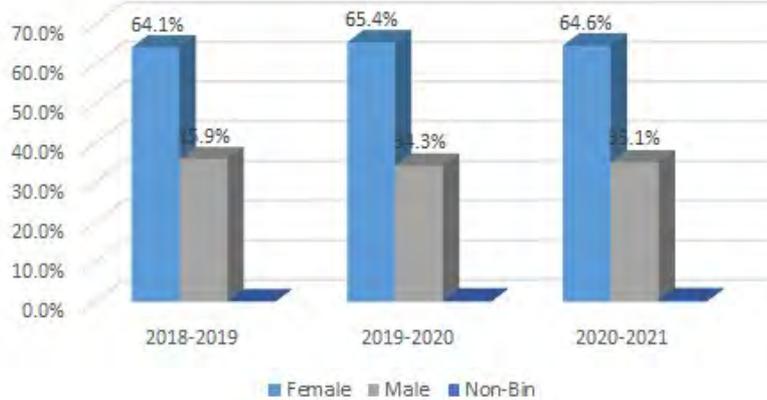
Our Students

CTE Classes Offered and Average Size

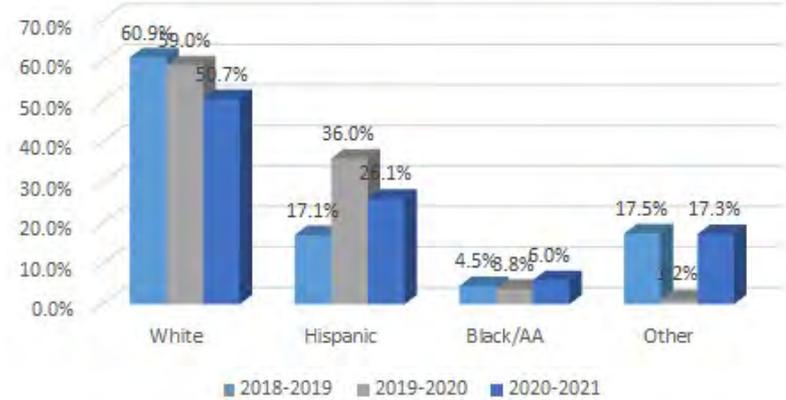


Our Students

Enrollment - Gender

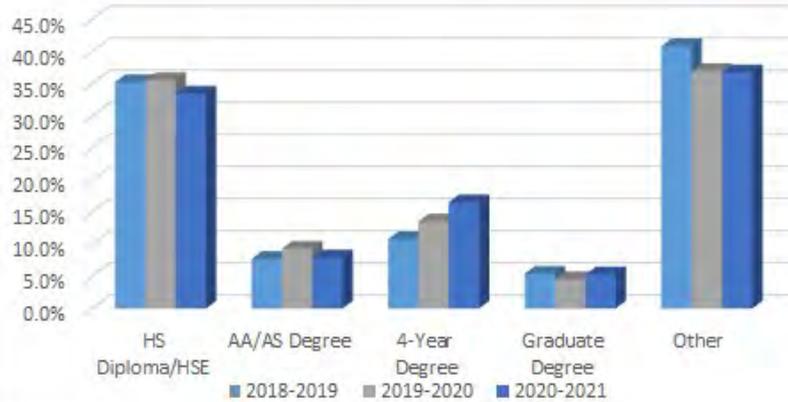


Enrollment - Ethnicity

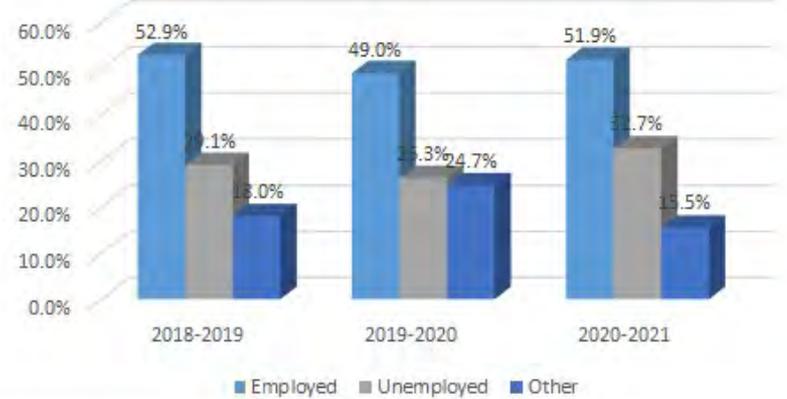


Our Students

Enrollment - Education



Enrollment - Employment Status





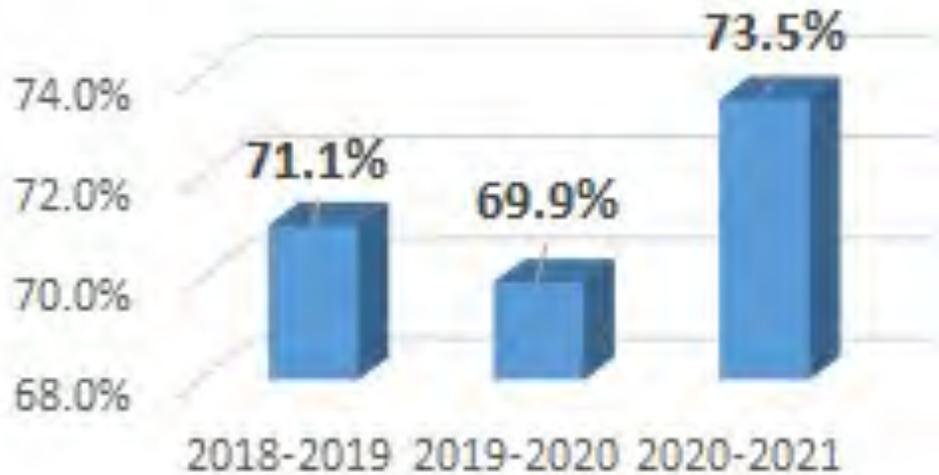
Our Students

CTE Enrollment and Completers



Our Students

CTE Completion Percentage





Our Partners and Regional Activities

**CALIBER
COLLISION**

RESTORING THE RHYTHM OF YOUR LIFE®

VIEJAS®
CASINO & RESORT

Rady
Children's
Physician
Management Services



**FAMILY HEALTH CENTERS
OF SAN DIEGO**





Looking Ahead

Coordinated Engagement with

- Business Partners
- San Diego Workforce Partnership
- Strong Workforce Consortium
- Community Colleges

Sustainable Program Development to

- Meet immediate and long-term training needs
- Support students to succeed in living-wage jobs
- Strengthen the path toward equitable career opportunities

2021-22 Projects and Growth Areas

- Integrated Education and Training (IET) with English as a Second Language (ESL)
- Career Essentials – foundational classes
- Adult Education Mapping across the region





Looking Ahead

Alignment across the region

Course Title	A-22 Code	Bundled Courses	Primary SOC Occupation Name	Primary SOC	Course Description	Hours of	Course	Target Occupation
<i>Short Text</i>		<i>Indicate whether a</i>	<i>Short Text</i>	<i>Occupation</i>	<i>Long Text</i>	<i>Number</i>	<i>Language in</i>	<i>State Occupation for which</i>
		<i>bundle course</i>		<i>code</i>			<i>which course</i>	<i>the course prepares for</i>
Introduction to CADD	5705		Architecture and Engineering	17-0000	This 10-week course provides an introduction to computer-aided design and	50	English	
Collision Repair	5653		Installation, Maintenance, and Repair	49-0000	Automotive body technicians repair damage from vehicle collisions and make	108	English, with	Automotive Body and
Class-B Truck & Bus Driving License	5662		Transportation and Material Moving	53-0000	In this 8-week class, students will learn how to operate a 40-foot Class B	84	English	Light Truck Drivers (53-
CompTIA A+ Certification	4633		Computer and Mathematical Occupations	15-0000	The 12-week, online evening A+ certification class is for students who want to build a solid IT foundation for entry-level IT employment or to advance	192	English	Computer Specialist Computer Support Special
Office Professional Training	4623		Office and Administrative Support	43-0000	This 8-week class prepares students for the ever-changing, cloud-based office	64	English	Administrative Assistant
Keyboarding	4622		Office and Administrative Support	43-0000	This course is designed for all levels of competency. Students learn to type	12	English	Word Processors and Typ
Typing Certificate	4623		Office and Administrative Support	43-0000	Typing certification classes are offered weekly. Please check the website for test	1	English	
Introduction to Construction Trades	5501		Construction and Extraction	47-0000	This 8-week class will provide students with an in-depth exploration of building	64	English	Construction Laborers (47-
General Laborer Training			Construction and Extraction	47-0000	This 8-week class teaches the necessary skills to obtain entry-level	64	English	Construction Laborers (47-
Culinary Arts & Hospitality			Food Preparation and Serving Related	35-0000	The 16-week Culinary Arts and Hospitality class is taught in a state-of-the-art	144	English	Chef, Cook, Line Cook, Pa
Foodhandler Training			Food Preparation and Serving Related	35-0000	All persons employed in any job where food is served are required to take	3	English	
Accounting	4600	Accounting,	Business and Financial Operations	13-0000	This 16-week training provides fundamental knowledge of bookkeeping and	96	English	Account Clerk
Finance Clerk Training	4600	Accounting,	Business and Financial Operations	13-0000	This 16-week course combines the fundamental finance training needed for	224	English	Accounting Technician
QuickBooks Online	4600	Accounting,	Business and Financial Operations	13-0000	This 16-week course is for beginning and intermediate QuickBooks students. The	96	English	Accounting Technician
Excel	4615	Accounting,	Business and Financial Operations	13-0000	This 8-week Excel class introduces students to basic skills, such as selecting	48	English	(Admin Assistant)
Income Tax Preparation (Fall Only)	4612		Business and Financial Operations	13-0000	Learn how to prepare taxes like a pro. The course includes the required hours of	84	English	Income Tax Preparer
Real Estate Practice	4131	Real Estate	Sales and Related Occupations	41-0000	This course prepares students for aspects of buying and selling a home, product	48	English	Real Estate Sales Agent
Real Estate Principles	4131	Real Estate	Sales and Related Occupations	41-0000	This course prepares students to pass the California Real Estate Exam.	48	English	Real Estate Sales Agent
Legal Aspects of Real Estate	4131	Real Estate	Sales and Related Occupations	41-0000	Topics include legal descriptions, how ownership is acquired and conveyed,	48	English	Real Estate Sales Agent
CA Real Estate Exam	4131	Real Estate	Sales and Related Occupations	41-0000	NOTE: This exam is administered by the CA Bureau of Real Estate, not	144	English	Real Estate Sales Agent
GTAW: Gas Tungsten Arc Welding	5619	GTAW Welding,	Production Occupations	51-0000	Instruction in this course covers safety, personal protection equipment,	64	English	Metal Worker, Fabrication



Career Education Partnerships: GAE – ERAE - GCCCD

Javier Ayala, Dean Career & Workforce Development, Grossmont College

Larry McLemore, Dean Career & Technical Education, Cuyamaca College

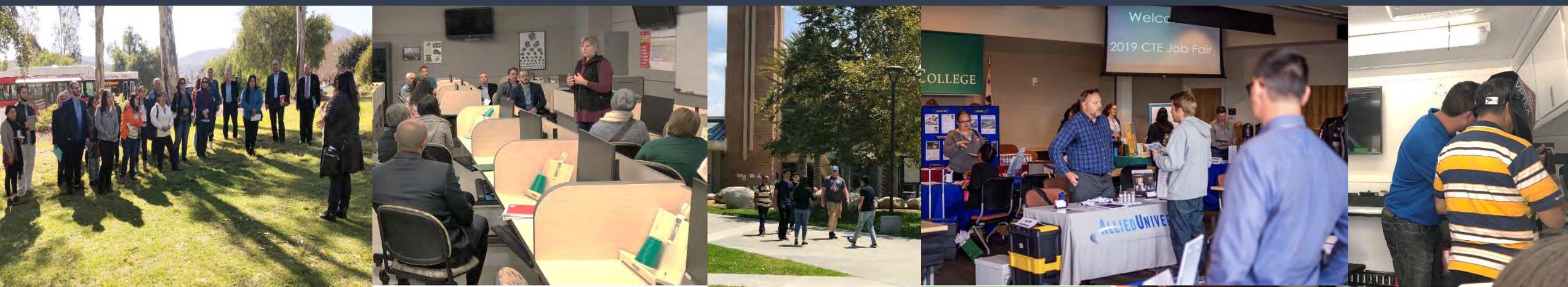


CUYAMACA
COLLEGE



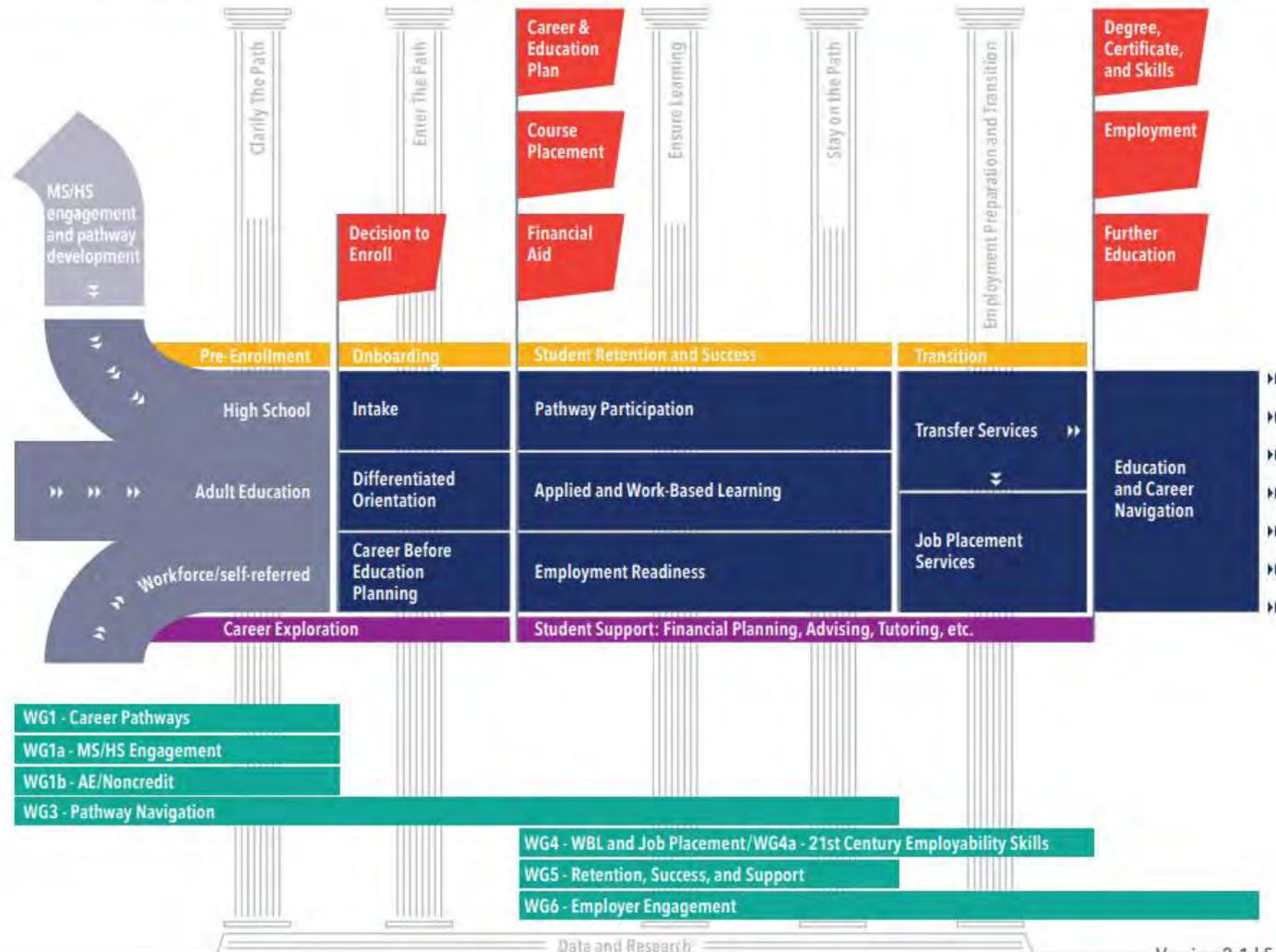
GROSSMONT
COLLEGE

Grossmont and Cuyamaca Colleges Career Education Programs Partnerships with Adult Education



SAN DIEGO & IMPERIAL COUNTIES COMMUNITY COLLEGES

A Community College Student's Road to Success





Collaboration and partnership with Adult Education

- Summer Career Academy, most recent Resilient Careers Summer Academy
- Career Panels participation
- CTE Presentations at Adult Ed Open House events (virtual and in-person)
- Adult Ed participants have attended our career and apprenticeship fairs
- Campus tours
- Adult Re-Entry Events
- Annual Employer Engagement Celebration
- East County Education Alliance / CTE Meetings



Cuyamaca Guided Campus tours with Faculty



Grossmont Campus Event



Integration and Support with Adult Education



- Community College Members on Adult Ed Steering Committees
- Community College representation on workforce committee panels
- Direct contact relationships between Adult Ed and Community Colleges
- Community College Counselors on site at Adult Education
- Partnerships in event planning





CUYAMACA
COLLEGE



GROSSMONT
COLLEGE



Contact information of Presentors

Dr. Javier Ayala, Dean, Grossmont College, Careers and Workforce Development

javier.ayala@gcccd.edu

Larry McLemore, Dean, Cuyamaca College, Career Education

larry.mclemore@gcccd.edu





Student Success



Welding Spotlights

- 11 students completed the survey course
- 6 students achieved certification testing status
- Currently working on a summer course starting July 6th





Student Success



1st Hillside adult learner to take advantage of SB 554

ANGIE GOOD

- Earned HS Diploma from Hillside High Independent Study
- 4.0 in College Courses at Cuyamaca College
- Life Transformation as a College Student
- Future Goals

SB 554

COLLEGE PATH ACCELERATION PROGRAM (CPAP)

Student Success - The Consortium Within the Region

supporting currently					
haven't heard from:					
#	QUICK STATUS	CASE REVIEW	LAST NAME	FIRST NAME	PREFERRED NAME

STUDENT INFO				
ASAP ID	COLLEGE ID	EMAIL	PHONE	ACCEPTS TEXT

GOALS	
SHORT TERM GOAL(S)	LONG TERM GOAL(S)

RESOURCE NEEDS							
CHROMEBOOK/ LAPTOP (specify)	INTERNET/ HOTSPOT (specify)	OTHER SUPPLIES	TEXTBOOK SUPPORT	SCHOLARSHIPS	DSPS/ ARC	OTHER STUDENT SUPPORT	TUTORING
chromebook	internet	calculator	yes	yes	yes	basic needs	yes
laptop	hot spot	computer soft	no	no	no	transportatio	no
						parking	
						veteran services	
						foster youth services	
						medical resources	

Tracker developed by Joyce Liou, Sr. Transition Services Coordinator / ERAE & Barbara Boggio, Academic Program Director / GAE.

SB 554

COLLEGE PATH ACCELERATION PROGRAM (CPAP)

Student Success - The Consortium Within the Region

MATRICULATION STATUS					
application	WebAdvisor navigation	online ORE	SB 554 form	residency verification forms	A&R status update

COLLEGE COURSE SELECTION												
GAE GOAL	COLLEGE	SEMESTER	MAJOR(S) OF INTEREST (note if transferring)	TRANSCRIPT	CASAS	READING PLUS	CURRENT GAE COURSE	REMAINING GAE COURSES	COLLEGE PLACEMENT RESULTS	CPAP OBJECTIVE	RESPONSIBILITIES	RECOMMENDATIONS

COLLEGE COURSE REGISTRATION				CASE NOTES	EXIT INTERVIEW	
REGISTRATION DATE/ TIME	REGISTERED INTO	WAITLISTED FOR	ZTC?	FILE LINK	DATE	PROGRAM FEEDBACK

SB 554

COLLEGE PATH ACCELERATION PROGRAM (CPAP)

Student Success - The Consortium Within the Region

Before CPAP

- 30 students/year co-enrolled

With CPAP we anticipate

- Less students/year co-enrolled (traditional route)
- More students co-enrolled under SB 554
 - Spring '21: 20 students enrolled
 - 5 new students start Summer '21
 - 15 students will re-enroll Fall'21
 - Planning for at least 20 new students to enroll Fall'21
- Appr. 124 students/year matriculated and transitioned to (a) college in 2020
- More students transitioning to college

And:

The path is a viable solution for non-residents.

- SB 554 → ASE completion → resident → CA Promise/Pell
- SB 554 → ASE completion → AB 540 eligible → CA Promise
- SB 554 → ASE completion → AB 540 non-eligible → Applicable toward SB 68 (legislation would be needed)

SUPPORT KEY:

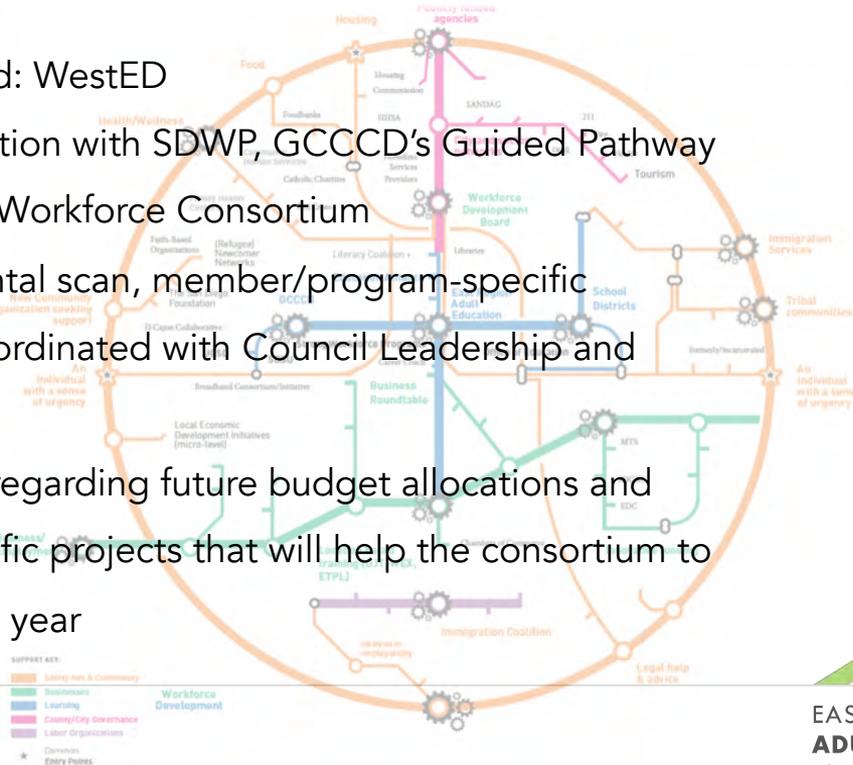
- Orange: College Path & Consortium
- Green: Support
- Blue: Learning
- Pink: Community Connections
- Purple: Labor Organizations

★ Champion
★ Entry Point



Student Success – Research Project Update

- Research Partner has been identified: WestED
- Project will be executed in coordination with SDWP, GCCCD's Guided Pathway Initiatives, and the Regional Strong Workforce Consortium
- Research will include an environmental scan, member/program-specific assessments and SWOT analysis coordinated with Council Leadership and program directors
- Project will make recommendation regarding future budget allocations and consortium-wide and member-specific projects that will help the consortium to determine baseline funding for next year





Governance/Action Items

Approval of Board Member





ERAE Governing Board Meeting June 16, 2021

Communication from Board Members



EAST REGION **ADULT EDUCATION**

Education That Works

Lead Contact: Ute Maschke, Ph.D., CAEP Manager
ute.maschke@gcccd.edu