



**East Region Adult Education**  
**NOTICE OF REGULAR GOVERNING BOARD MEETING**

Written notice is hereby given in accordance with AB104 SEC. 39 Article 9.84905 that the following regular meeting of the Governing Board of the East Region Adult Education Consortium will be held and will provide an opportunity for members of the public to directly address the board concerning any concerns during the "Communications from the Public" and any item that has been described in the agenda for the meeting before or during consideration of that item.

DATE: Thursday, September 22, 2022

TIME: 3:00 p.m.

PLACE: This meeting will be held at Foothills Adult Education, Conference Room, 1550 Melody Lane, El Cajon, CA, 92019.

Please note the following:

- This will be a hybrid, virtual and in-person meeting.
- Written public comments received via email or delivered in-person will be distributed to the board members, but will not be read aloud during the meeting.
- Guidelines for *Communications from the Public*:
  - Members of the public will be required to sign in to speak.
  - Individual comments/presentations, whether written or live on Zoom, are limited to four (4) minutes per person per topic. The maximum time allotment for public speakers on any one topic regardless of the number of speakers at any one Board meeting shall be twenty (20) minutes.
  - To provide public comment in real time via Zoom, please follow the procedure below:
    - Join the Zoom session by 3:00 p.m. during the live meeting.
    - Send a Zoom chat message to the meeting host which includes your name, your affiliation (if any), and the agenda item you wish to speak to. Note that you will need to provide a name by which you can be called upon to make your comments.
    - Please mute your microphone once you have made your comments. You can continue to observe the meeting.

The meeting may be watched and listened to live at the following link:

<https://us06web.zoom.us/j/88170986625?pwd=M3lOVnAzZ2ZBV2NodkR3WUIxaEh1dz09>

Password: 381602

Or Telephone: Dial: +1 669 444 9171 (US Toll)

Consortium Manager

Ute Maschke

[ute.maschke@gcccd.edu](mailto:ute.maschke@gcccd.edu)



**Agenda**

- I. CALL TO ORDER
- II. SPECIAL REPORTS/RECOGNITIONS
- III. COMMUNICATIONS FROM THE PUBLIC
- IV. APPROVAL OF MINUTES, June , 2022
- V. REMOVAL OF ITEMS FROM/CHANGES TO AGENDA
- VI. REPORTS/DISCUSSIONS
  - a. Student Success – Angel Huete
  - b. Strategic Plan Implementation – Workgroups and Task Force Report
  - c. Revision of By-laws
  - d. Board Elections
- VII. GOVERNANCE/ACTION ITEMS
  - a. Approval of elected Board President and Vice President
  - b. Approval of By-laws
  - c. Approval of Meeting Times
- VIII. COMMUNICATION FROM BOARD MEMBERS
- IX. ADJOURNMENT



EAST REGION  
**ADULT EDUCATION**

Education That Works

---



## ERAE Governing Board Meeting September 22, 2022

---

- Welcome and Introductions
- Special Reports and Recognition
- Consortium Member Reports
- Student Success
- Strategic Plan Implementation – Workgroups and Task Force Report
- Governance
- Communication from Board Members





## Consortium Member Reports

---

*Grossmont Union High School District*

*Mountain Empire Unified School District*

*Grossmont-Cuyamaca Community College District*





## Student Success

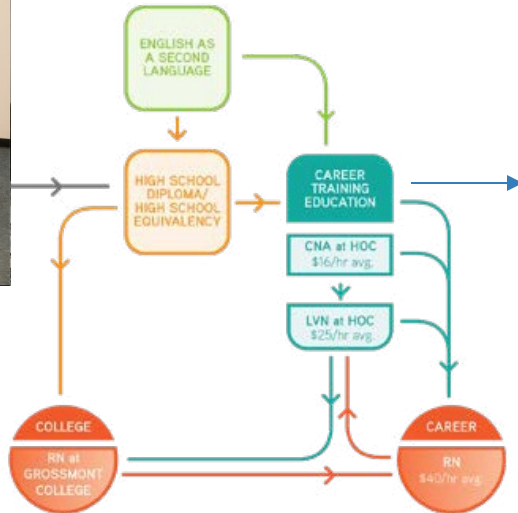
---

### Angel Huete

- English as a Second Language at Grossmont Adult Education
- Transition into Academic Program to work on foreign transcript conversion
- Joined the first SB 554/dual enrollment program
- Successfully completed college-level course work (prerequisite course for LVN program at Grossmont College)
- Moved to Orange County and transitioned to Fullerton Adult School/ Fullerton College
- Employed in health industry



# Workgroups and Task Force Reports



Next steps:

- Design annual plans in alignment with member-specific plans
- **Convene strategic plan workgroups for accountability**
- Promote regional coordination of student-centered services to meet our goals

# Workgroups and Task Force Reports

## CREATE WORKGROUPS ALIGNED WITH FIVE OBJECTIVES

- to review data
  - measure progress and
  - make recommendations in alignment with the 3-Year Strategic Plan.
1. Implement targeted outreach and marketing
  2. Expand system of professional learning
  3. Engage students strategically – onboarding
  4. Implement five clearly mapped training and education paths
  5. Support student persistence and transitions





## Governance

---

- Election of Board President and Board Vice President
- Review of revised By-laws
- Next Board Meetings





## ERAЕ Governing Board Meeting June 22, 2022

---

Communication from Board Members





# EAST REGION **ADULT EDUCATION**

Education That Works

---

Lead Contact: Ute Maschke, Ph.D., CAEP Manager  
[ute.maschke@gcccd.edu](mailto:ute.maschke@gcccd.edu)



## Consortium Member Reports

---

*Grossmont Union High School District*

*Mountain Empire Unified School District*

*Grossmont-Cuyamaca Community College District*





**East Region Adult Education  
Governing Board Meeting**  
September 22, 2022

---

**Topic:**

Approval of East Region Adult Education (ERAE) Governing Board meeting dates for academic year 2022-23.

**Issue/Plan:**

ERAE Bylaws indicate the ERAE Consortium's Governing Board shall hold regular meetings on a quarterly basis, on dates to be determined by the Governing Board. The proposed meeting dates for academic year 2022-2023 are as follows:

September 22 3:00 pm – 4:30 pm  
December 15 8:30 am – 10:00 am  
March 22 1:00 pm – 2:30 pm  
June 14 1:00 pm – 2:30 pm

**Fiscal Impact:**

There is no fiscal impact to the ERAE funds.

**Recommended Action:**

Approval of the East Region Adult Education Governing Board meeting dates for academic year 2022-2023; and Authorization for ERAE Governing Board President or Designee to Execute Documents.

---

Approved by the East Region Adult Education (ERAE) Governing Board on September 22, 2022

By the following vote: \_\_\_\_ Yes; \_\_\_\_ No; \_\_\_\_ Absent; \_\_\_\_ Abstention

---

Mary Beth Kastan  
ERAE Governing Board President

**East Region Adult Education  
Governing Board Meeting  
September 22, 2022**

---

**Topic:**

Approval of Amendment No. 3 to the East Region Adult Education (ERAE) Bylaws

**Issue/Plan:**

The Consortium has two principal documents: the Charter and the Bylaws. The bylaws define and set the basic principles and manner by which the consortium operates. The third amendment to the bylaws, in Section III, clarifies the selection of ERAE Governing Board members.

**Fiscal Impact:**

There is no fiscal impact to the ERAE general funds.

**Recommended Action:**

Approval of Amendment No. 3 to the East Region Adult Education (ERAE) Bylaws; and  
Authorization for ERAE Governing Board President or Designee to Execute Documents.

---

Approved by the East Region Adult Education Governing Board ERAE) on September 22, 2022

By the following vote: \_\_\_\_ Yes; \_\_\_\_ No; \_\_\_\_ Absent; \_\_\_\_ Abstention

---

Mary Beth Kastan  
ERAE Governing Board President

**East Region Adult Education  
Governing Board Meeting  
September 22, 2022**

---

**Topic:**

Approval of the appointment of the East Region Adult Education (ERAE) Board President

**Issue/Plan:**

ERAE Bylaws indicate the Governing Board shall elect a President. The President shall be elected by a majority of the Board and chair the ERAE Governing Board meetings. The President must be a member of the ERAE Governing Board and shall serve a two-year term. If the President is unable to complete the two-year term, a replacement will be elected to complete the remainder of the term.

**Fiscal Impact:**

There is no fiscal impact to the ERAE funds.

**Recommended Action:**

Approval of the Appointment of the East Region Adult Education (ERAE) Governing Board President, and Authorization for ERAE Board President or Designee to Execute Documents.

---

Approved by the East Region Adult Education Governing Board (ERAE) on September 22, 2022

By the following vote: \_\_\_\_ Yes; \_\_\_\_ No; \_\_\_\_ Absent; \_\_\_\_ Abstention

---

Mary Beth Kastan  
ERAE Governing Board President

**East Region Adult Education  
Governing Board Meeting  
September 22, 2022**

---

**Topic:**

Approval of the appointment of the East Region Adult Education (ERAE) Governing Board Vice President

**Issue/Plan:**

ERAE Bylaws indicate the Governing Board shall elect a Vice President. The Vice President shall be elected by a majority of the Board and act as President only when the President is absent. The Vice President must be a member of the ERAE Governing Board, and shall serve two-year terms. If the Vice President is unable to complete the two-year term, a replacement will be elected to complete the remainder of the term.

**Fiscal Impact:**

There is no fiscal impact to the ERAE funds.

**Recommended Action:**

Approval of the Appointment of the East Region Adult Education (ERAE) Governing Board Vice President; and Authorization for ERAE Governing Board President or Designee to Execute Documents.

---

Approved by the East Region Adult Education (ERAE) Governing Board on September 22, 2022

By the following vote: \_\_\_\_ Yes; \_\_\_\_ No; \_\_\_\_ Absent; \_\_\_\_ Abstention

---

Mary Beth Kastan  
ERAE Governing Board President