

**East Region Adult Education
Governing Board Meeting**

September 22, 2022

Foothills Adult Education/Virtual via Zoom

Minutes

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- **Call to Order**
 - The meeting was called to order at 3:05pm by ERAE Governing Board President, Mary Beth Kastan.
 - The following ERAE Governing Board members were present: Mary Beth Kastan, Lynn Neault, Mike Fowler, Rick Wilson, Patrick Keeley, and Eric Klein.

 - **SPECIAL REPORTS/RECOGNITIONS**
 - There were no special reports or recognitions.

 - **COMMUNICATIONS FROM THE PUBLIC**
 - There were no communications from the public.

 - **APPROVAL OF MINUTES – June 22, 2022**
 - **Motion Passed:** The minutes were approved as written. First motion to approve the minutes as written was made by Patrick Keeley and seconded by Rick Wilson.
 - Yes Mary Beth Kastan
 - Yes Eric Klein
 - Yes Rick Wilson
 - Yes Mike Fowler
 - Yes Lynn Neault
 - Yes Patrick Keeley

 - **REMOVAL OF ITEMS FROM/CHANGES TO THE AGENDA**
 - There were no changes to the agenda. First motion to approve the agenda as written was made by Rick Wilson and seconded by Lynn Neault.
 - Yes Mary Beth Kastan
 - Yes Eric Klein
 - Yes Rick Wilson
 - Yes Mike Fowler
 - Yes Lynn Neault
 - Yes Patrick Keeley

 - **REPORTS/DISCUSSIONS**
 - **Student Success Reports—Angel Huete**
 - Angel Huete was enrolled in ESL classes with Grossmont Adult Education, and later



transitioned into the Adult Education High School Diploma program. He was enrolled in the first SB554 dual enrollment program at Grossmont College. Angel said he would not have been able to afford the classes at Grossmont College without the help of the SB554 dual enrollment program. Angel mentioned that he appreciated the assistance he received from his instructors and from Jessica Hernandez and Joyce Liou, who are members of the ERAE Transition Services team. With Jessica and Joyce's assistance, he was able to pursue his dreams. Angel later moved to Orange County and enrolled in Fullerton Adult School/Fullerton College to pursue a degree in nursing. Angel is currently working in the health industry while continuing his studies.

Strategic Plan Implementation—Workgroups and Task Force Report

Ute Maschke gave an update on the Strategic Plan Workgroups and Task Force. Included in the three-year Strategic Plan is the goal to create Workgroups that make additional recommendations to help us meet our outcomes for the next three years. These workgroups will help with accountability and promote regional coordination of student-centered services. The workgroups are aligned with the five objectives in the plan: target outreach and marketing, expand professional learning, engage students with a unified onboarding process, implement five clearly mapped training and education programs, and support student persistence and transitions. The groups will meet in October and then quarterly to review data.

The Workgroups have a focus and a purpose and based on recommendations from board members, one of the needs is a Task Force to help increase student transition. This Task Force, to help with transition, has met once to design initial steps. One of the goals of this task force is to have 150 students matriculating each year. Some strategies have been introduced and a platform will be implemented that allows an independent referral process. The enrollment paperwork process will be accelerated and streamlined into an electronic format that will allow timely support for students who are matriculating and increase the options for students to participate in priority registration. This is one of several strategies to increase college enrollment and success for all students. The Task Force will continue to meet on a regular basis. The group will meet again in two weeks to finalize strategies and action steps.

Revision of By-laws

Kim Bellaart stated that the ERAE Bylaws have been updated to help clarify the process for electing a new president and vice president. Both the president and vice president are elected every two years. The revised By-laws have been shared with board members and the public.

Board Elections

Mary Beth Kastan was nominated for ERAE Governing Board President and Patrick Keeley was nominated for ERAE Governing Board Vice President.



Board Meeting Dates

The ERAE governing board reviewed the proposed meeting dates/times for the 2022-2023 school year.

- **GOVERNANCE/ACTION ITEMS**

Approval of Elected ERAE Governing Board President

The appointment of the ERAE Governing Board president, Mary Beth Kastan, was approved. The first motion to approve Mary Beth Kastan as the ERAE Governing Board President was made by Lynn Neault and seconded by Patrick Keeley.

- Yes Mary Beth Kastan
- Yes Eric Klein
- Yes Rick Wilson
- Yes Mike Fowler
- Yes Lynn Neault
- Yes Patrick Keeley

Approval of Elected ERAE Governing Board Vice-President

The appointment of the ERAE Governing Board Vice-president was approved. First motion to approve Patrick Keeley as the new ERAE Governing Board Vice-President was made by Lynn Neault and seconded by Rick Wilson.

- Yes Mary Beth Kastan
- Yes Eric Klein
- Yes Rick Wilson
- Yes Mike Fowler
- Yes Lynn Neault
- Yes Patrick Keeley

Approval of Revised ERAE By-laws

The revisions to the ERAE By-laws were approved as written. First motion to approve the revised ERAE By-laws as written was made by Lynn Neault and seconded by Eric Klein.

- Yes Mary Beth Kastan
- Yes Eric Klein
- Yes Rick Wilson
- Yes Mike Fowler
- Yes Lynn Neault

Approval of Meeting Times for the 2022-2023 School Year

The meeting dates and times were approved for the 2022-2023 school year. First motion to approve the meeting dates and times as written was made by Rick Wilson and seconded by Patrick Keeley.

- Yes Mary Beth Kastan
- Yes Eric Klein
- Yes Rick Wilson



- Yes Mike Fowler
- Yes Lynn Neault
- Yes Patrick Keeley

● **Communication from Board Members**

- Mary Beth Kastan— Mary Beth mentioned that it has been a great start to the 2022-2023 school year. She is looking forward to a positive and productive year, and she is happy to be working with Mike Fowler, the GUHSD Ed Services Assistant Superintendent. Mary Beth is looking forward to continuing to work with the ERAE governing board.
- Eric Klein—Eric did not have any additional information to share.
- Patrick Keeley—Patrick was happy that school has been in session for 9 straight days without any mishaps. Patrick mentioned that he is excited that Bill Dennett will continue to oversee Adult Education for Mt. Empire. Patrick mentioned that for the next board meeting, we may need to include a board item for teleconferencing if we plan on continuing virtual board meetings.
- Lynn Neault—Lynn said she wanted to thank Ute, Bill, and Kim for working on increasing the number of students transitioning to college and building this pipeline from adult education to the colleges.
- Rick Wilson—Rick mentioned that last Friday, the East County Chamber had the Politics in Paradise event at the Water Conservation Garden at Cuyamaca College. A couple weeks ago, the 31st Year of Leadership East County event was held. October's First Friday breakfast will be held at Cuyamaca College. The Fall Health Fair will be held on Saturday, September 24, at Parkway Plaza. The 20th Annual Women in Leadership Luncheon will be held on October 20th.
- Fowler—Mike did not have any additional information to share.
- GUHSD Adult Education—Kim gave an update on Adult Education. There has been an increase in enrollment as students return to classes. There are 189 new ESL students who completed the Intro to ESL class, and there are 73 new English Learners currently enrolled in the program. There are 416 students signed up who will be attending the Intro to ESL program between now and December 2022. Three portable buildings will be placed on the El Cajon Adult Ed campus, and Adult Education is looking forward to restarting the partnership with Cajon Valley School District. The Academic program has 187 independent study students enrolled in the high school diploma program. We are excited about the orientation for the accelerated learning program for scholars. This is a program for students to prepare for dual enrollment in our high school diploma/high school equivalency program while also enrolled at one of the community colleges. The ERAE Consortium's professional learning series is held one Friday each month. This month's meeting, which was held on September 16, addressed Social Emotional Learning.



- GCCCD—Cynthia Nagura gave an update for GCCCD. The fall semester started on August 22. There has been an increase in enrollment for the fall semester. GCCCD is working on outreach, that can include outreach to Adult Ed students. The Partnership Engagement Summit, hosted by East County Education Alliance, was held last week. The focus was on Career Education. Two main ideas addressed were strengthening these companies with Career Education and Marketing and Promotion of Career Education.
- MEUSD—Bill Dennett gave an update for Mt. Empire School District. Bill said that both of MEUSD Welding classes are full. The Welding program recently received a cash donation from Competitive Metals. The enrollment in the high school diploma program has increased, with 8 students currently enrolled and working on their high school diploma.
- **Adjournment**
 - The meeting was adjourned at 3:47pm. The next ERAE governing board meeting will be held on December 15, 2022, at 8:30am. Location of the meeting to be determined.