



**East Region Adult Education
NOTICE OF REGULAR GOVERNING BOARD MEETING**

Written notice is hereby given in accordance with AB104 SEC. 39 Article 9.84905 that the following regular meeting of the Governing Board of the East Region Adult Education Consortium will be held and will provide an opportunity for members of the public to directly address the board concerning any concerns during the “Communications from the Public” and any item that has been described in the agenda for the meeting before or during consideration of that item.

DATE: Thursday, December 15, 2022

TIME: 8:30 a.m.

PLACE: This meeting will be held at Foothills Adult Education, Conference Room, 1550 Melody Lane, El Cajon, CA, 92019.

Please note the following:

- This will be an in-person meeting.
- Written public comments received via email or delivered in-person will be distributed to the board members, but will not be read aloud during the meeting.
- Guidelines for *Communications from the Public*:
 - Members of the public will be required to sign in to speak.
 - Individual comments/presentations are limited to four (4) minutes per person per topic. The maximum time allotment for public speakers on any one topic regardless of the number of speakers at any one Board meeting shall be twenty (20) minutes.

Consortium Manager

Ute Maschke

ute.maschke@gcccd.edu



**Governing Board
East Region Adult Education
Meeting**

December 15, 2021 | 8:30 AM – 10:00 AM

Foothills Adult Education, 1550 Melody Lane, El Cajon, CA 92019 | Room 106

In accordance with the American Disabilities Act, if accommodations are required, please call the Executive Director's Office 72 hours in advance at 858.523.8398 and every effort will be made to accommodate your request.

Agenda

- I. CALL TO ORDER
- II. SPECIAL REPORTS/RECOGNITIONS
 - a. Culinary Arts Program Graduation December 20, 2022
- III. COMMUNICATIONS FROM THE PUBLIC
- IV. APPROVAL OF MINUTES, September 22, 2022
- V. REMOVAL OF ITEMS FROM/CHANGES TO AGENDA
- VI. REPORTS/DISCUSSIONS
 - a. Consortium Member Reports
 - b. Measurements of Accountability: Student Success
 - i. Q4 2021-22 and Q1 2022-2023 Reports
 - ii. Status Reports
 1. Strategic Plan Implementation
 2. Task Force
- VII. GOVERNANCE/ACTION ITEMS
- VIII. COMMUNICATION FROM BOARD MEMBERS
- IX. ADJOURNMENT

Next Meeting: March 22, 2023; 1:00 PM – 2:30 PM | Location TBD



EAST REGION
ADULT EDUCATION

Education That Works



ERAE Governing Board Meeting December 15, 2022

- Welcome and Introductions
- Special Reports and Recognition
- Communication from the Public
- Approval of Minutes, September 22, 2022
- Removal of items from/Changes to Agenda
- Reports/Discussions
 - Consortium Member Reports
 - Measurements of Accountability: Student Success
- Governance/Action Items
- Communication from Board Members





Special Reports/Recognition





ERAE Governing Board Meeting December 15, 2022

Communications from the Public

Approval of Minutes, September 22, 2022

Removal of items from/Changes to Agenda



Reports/Discussions

Consortium Member Reports

- Grossmont Union High School District
- Mountain Empire Unified School District
- Grossmont-Cuyamaca Community College District





Reports/Discussions

Measurements of Accountability: Student Success

- Q4 2021-22 and Q1 2022-23
- Status Reports
 - Strategic Plan Implementation
 - Task Force



Student Success Metrics

- Connection
- Entry
- Progress
- Transitions



CONNECTION: Outreach, Community, Networks

Student enters with language acquisition needs

- With basic literacy needs
- With HSD/HSE
- Without HSD/HSE

Student enters with basic literacy needs

Reasons may be academic workforce, community/personal

Student enters with employment training needs

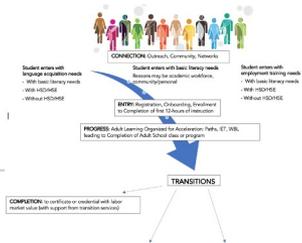
- With basic literacy needs
- With HSD/HSE
- Without HSD/HSE

ENTRY: Registration, Onboarding, Enrollment to Completion of first 12-hours of instruction

PROGRESS: Adult Learning Organized for Acceleration: Paths, IET, WBL leading to Completion of Adult School class or program

TRANSITIONS

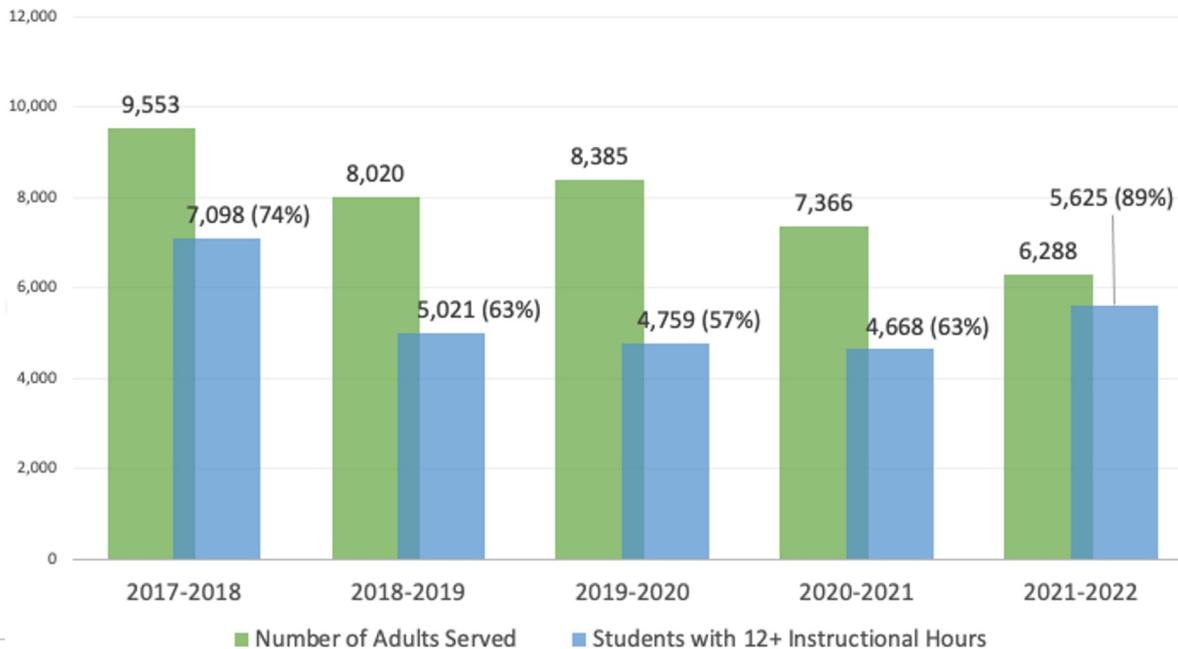
COMPLETION: to certificate or credential with labor market value (with support from transition services)

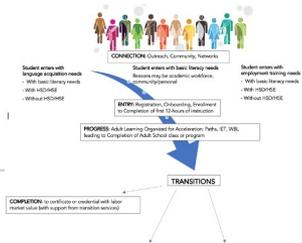


- Connection
- Entry
- Progress
- Transitions

ENTRY: Registration, Onboarding, Enrollment to Completion of first 12-hours of instruction

ADULTS SERVED

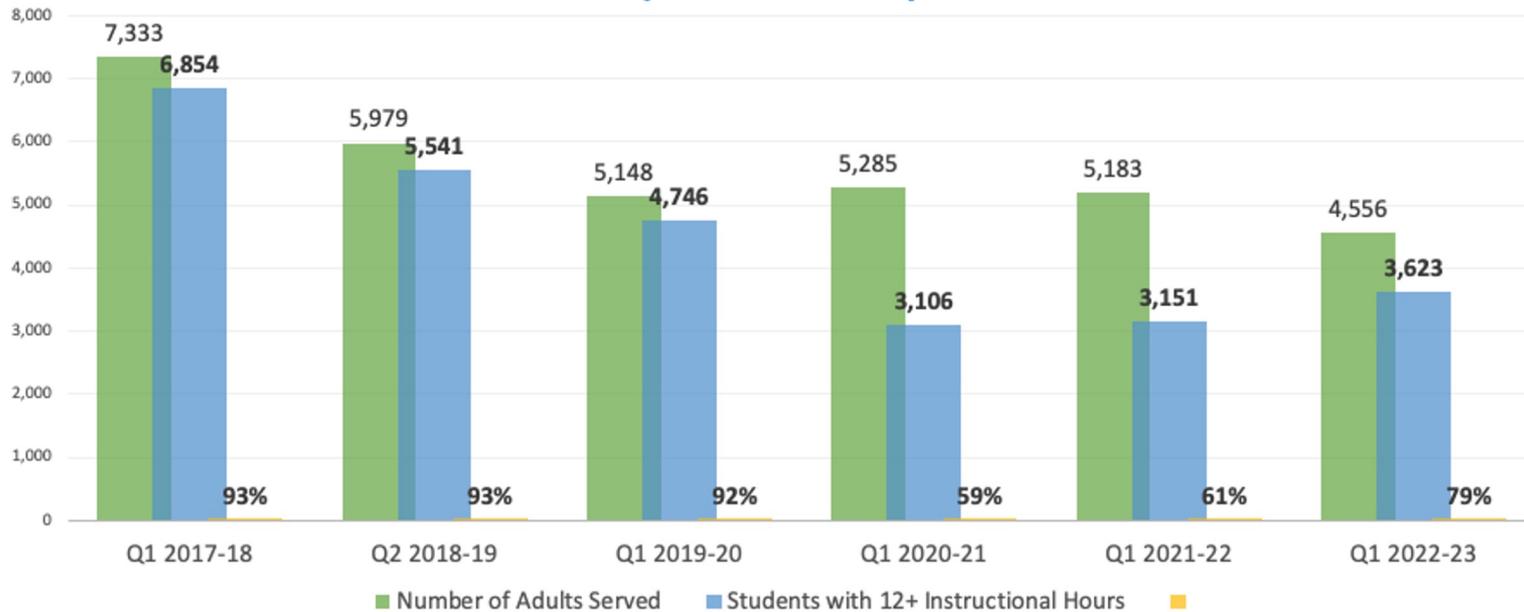


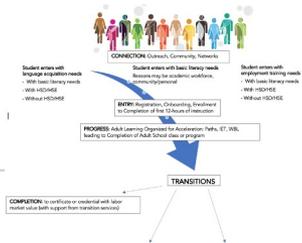


- Connection
- Entry
- Progress
- Transitions

ENTRY: Registration, Onboarding, Enrollment to Completion of first 12-hours of instruction

Quarter 1 Each Year

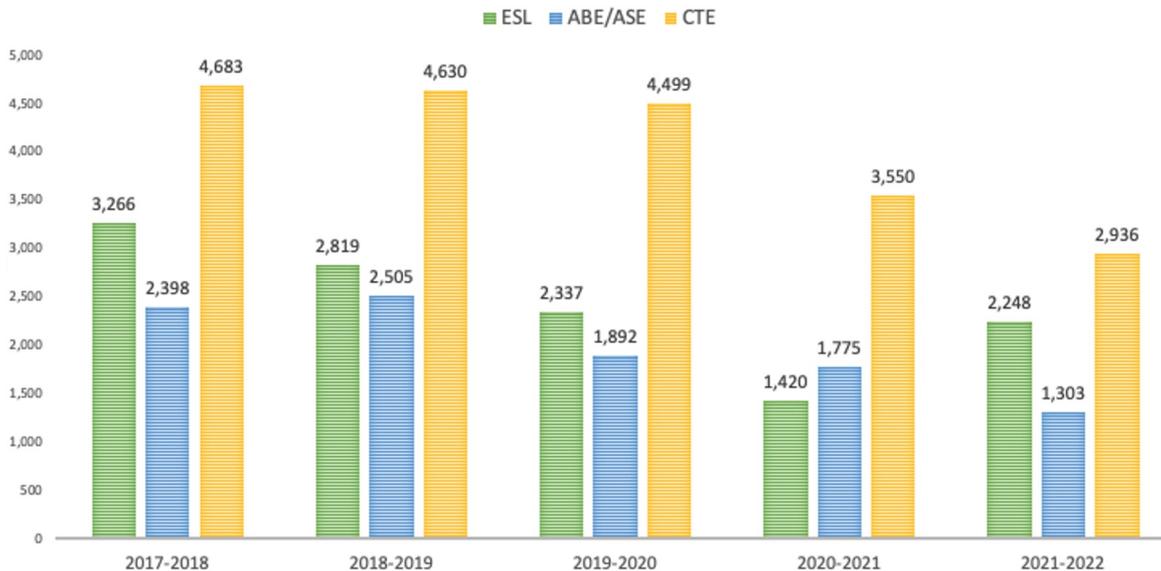




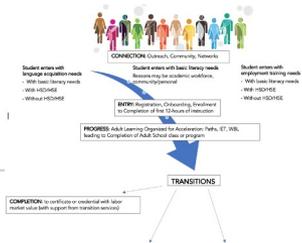
- Connection
- Entry
- Progress
- Transitions

ENTRY: Registration, Onboarding, Enrollment to Completion of first 12-hours of instruction

Q 4 each year - Participants enrolled

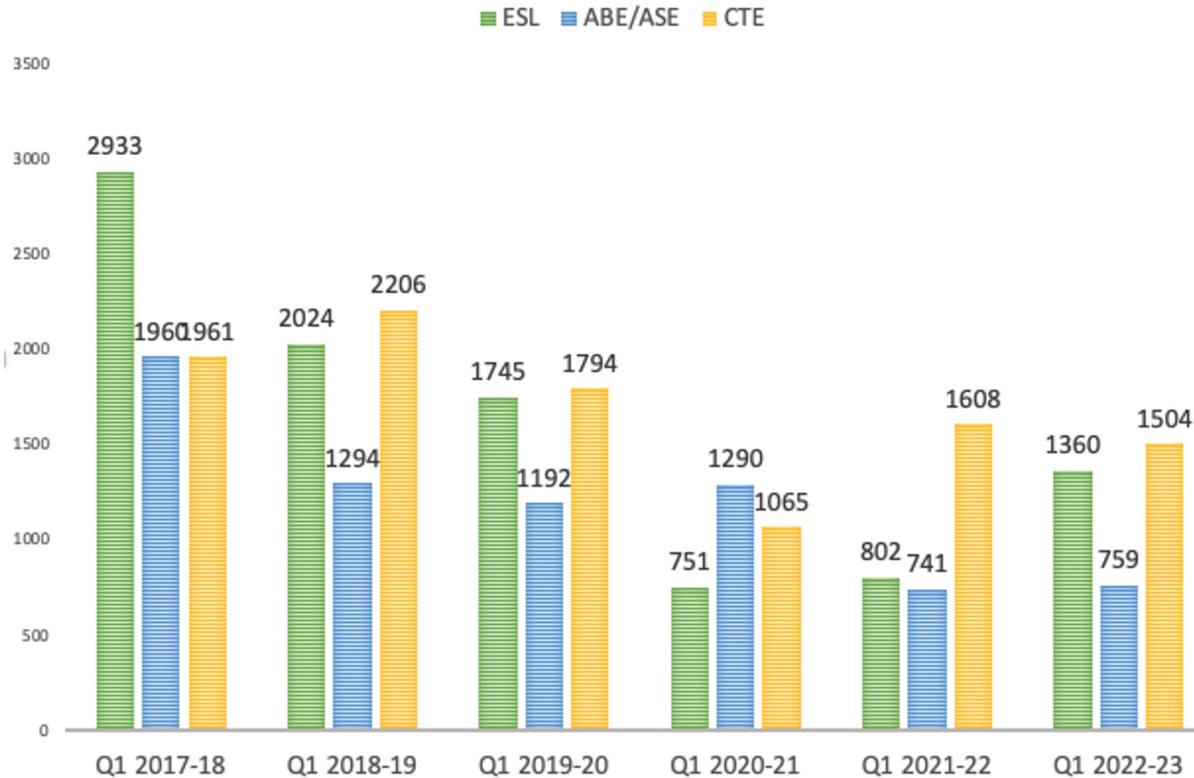


Among all adults served, the number who completed 12+ instructional hours (in all program areas English as a Second Language; Adult Basic/Adult Secondary Ed, Career Training Education).



- Connection
- Entry
- Progress
- Transitions

Q 1 each year - Participants enrolled



Strategic Plan Status Report

Implement targeted outreach and marketing

- All consortium members to contract with N&R Publications for development of media toolkits for business and community partners, tribal council, SDWP, and community colleges
- GAE contract with *Full Capacity* for development of member-specific, strategic communications plan to boost brand awareness and enrollments, as well as a strategy for a clear brand architecture among all of the ERAE members

Expand system of professional learning

- Focus on transitions - mini-conference planned for March 2022

Engage students strategically

- Developed new Onboarding tools for students to get connected faster and more effectively

Strategic Plan Status Report

Implement five clearly mapped training and education paths

- Hosted Training and Career Expo - Introduced ~70 students to college and career paths
- Graduated first cohort of Culinary Arts students in new Earn-and-Learn Program
- Created direct employment paths for two programs (HR; Ship Repair)
- Host college tours (starting January 2023)
- Co-host Career Expo February 2023

Support student persistence and transitions

- Five workgroups aligned with plan's five objectives began to evaluate impact and outcomes of plan implementation
- Task force established to increase transitions to college created and began to execute project plan

Task force Objective

Facilitate matriculation for adult
education students
(150 students in 2022/23)

Expected delivery

June, 2023

East Region Adult Ed

- Increases enrollment, persistence, and completion rates
- Fosters transitions through unique postsecondary engagement options

Biggest risks

- Shifts in the needs and expectations of adult learners
 - Inability to adapt to changing institutional structures
 - Lack of system integration
-

ERAЕ increases enrollment, persistence, and completion rates

Prepared by: Ute Maschke

Status Report - December 2022

Accomplishments

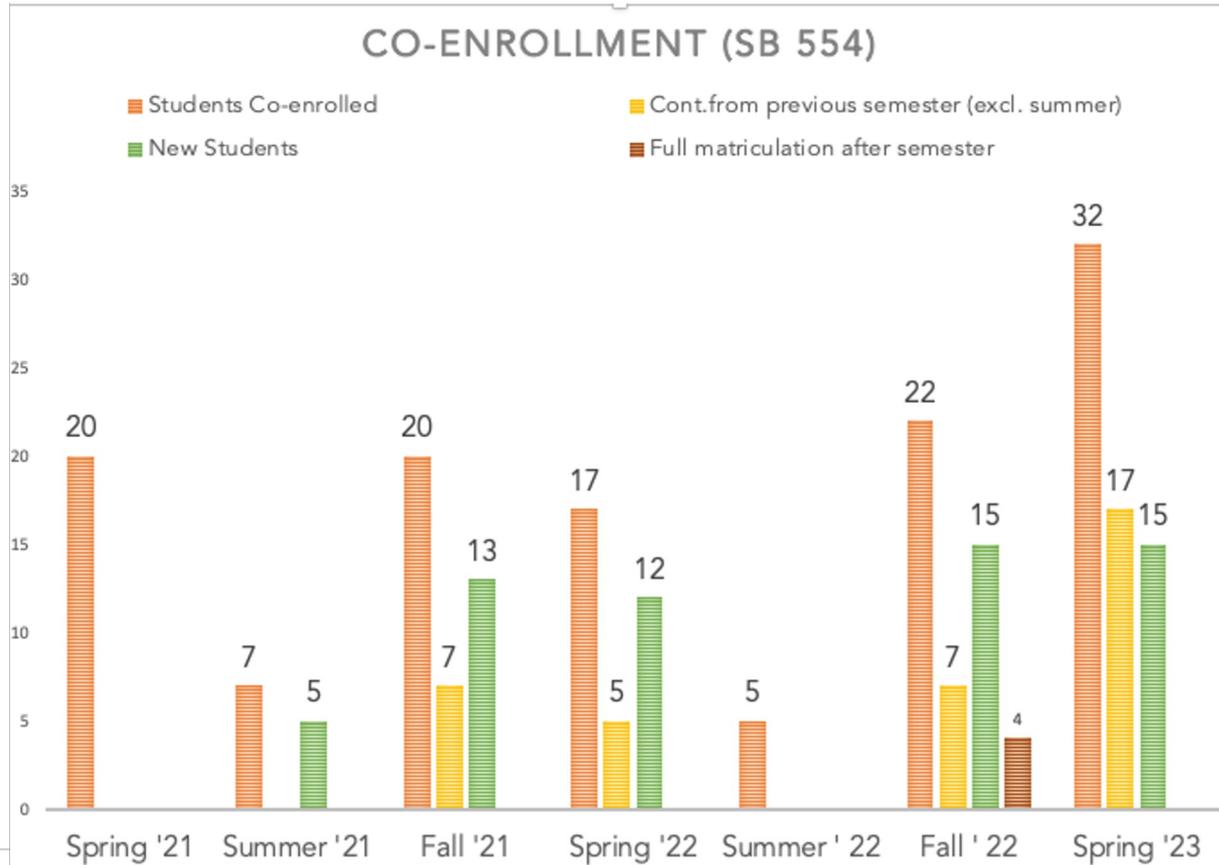
- College tour scheduled for 01/19/2023
- Co-host convening on ‘Adult Education: Gateway to College’ scheduled for January 18 (co-hosted with WestEd)
- Joint Training & Career Expo scheduled for Spring 2023
- Set-up additional textbook support at/with Cuyamaca College
- Expanded existing co-enrollment program by 30%

In Progress

- Cuyamaca College counselor will hold office hours at GAE
 - Grossmont College success coach will provide 1:1 support at college site
 - Initial setup of and training for new management platform (goal: streamlining special admit referral processes)
 - Expanding existing co-enrollment program
-

Expanded existing co-enrollment program by 30%

- * Spring '23 Cohort of 32
 - 2 from Spring '21
 - 2 from Summer '21
 - 2 from Spring '22



ERAЕ increases enrollment, persistence, and completion rates

Prepared by: Ute Maschke

Status Report - January 2023

Next Steps

- Expand existing co-enrollment program
 - Make co-enrolled students a priority cohort and certain college support services available to adult ed students
 - Streamline data tracking and analysis
 - *At risk:*
 - *Completion data sharing agreements and training*
 - *Moving forward with data match*
 - Joint training for A&R and ERAЕ team
 - Instate college student services office hours at ERAЕ
 - Explore how to
 - Create mentorship program at ERAЕ
 - Host college course at adult ed site
 - Begin to design pathway bridge program
-



ERAE Governing Board Meeting December 15, 2022

Communication from Board Members





EAST REGION
ADULT EDUCATION
Education That Works

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