

## CTE Health & Medical Program Area Council

### Meeting 6-9-2016

#### Agenda

- Stipends
- Educational Maps from All PAC meeting
- Medical Terminology articulation
- VN-RN updates
- GC donation....Thank you!!
- Marketing for transitions from Adult Ed to GC

**Next meeting date at HOC: Friday, August 26<sup>th</sup> at 2 p.m.**

#### **Stipends:**

- See attached document

#### **Educational Map:**

- Contact Susie Taylor for template made.
- PAC discussed Medical Administrative Office articulation.
- Suggestions is to create educational maps in vertical format, so that one side has educational options and the other side has job opportunities and where.

#### **Medical Terminology articulations:**

#### **VN-RN Updates:**

- Nurses were not available to meet to work on Nursing pathway.

#### **GC Donation:**

- 2 medication dispensing machines donated to HOC.

#### **Marketing for transitions from Adult Ed to GC:**

- Transition Specialist service team to come to HOC orientation and assist with student support services
- Include Welcome Back Center in break out
- Consortium Catalog
- Scrolling Digital Marquee at Career Center for CTE programs offered
- Flat screen needed at HOC office with student success stories
- Social Media? Who is doing it

## AB 104 AEBG

### CTE Health & Medical Program Area Council

#### Meeting 8-26-2016

#### Agenda

- Educational Maps from All PAC meeting
- Medical Terminology articulation
- VN-RN updates

#### **VESL**

- Information discussed about the Adult School's VESL class. Enrollment is up for the current Fall semester. Diane Fynch-Payne and Munqith Alhajjaj area always referring their students to this program. New, revised flyers and information distributed.

#### **Educational Map:**

- Contact Susie Taylor for template made.
- Suggestion is to create educational maps in vertical format, so that one side has educational options and the other side has job opportunities and where.
- PAC members spent the bulk of the meeting discussing the educational map for Administrative Medical Asst. Notes taken. Neda will take our info and put it into the format that other PAC's are using. She will send these out to the H&M PAC members for their approval before submitting to the Transition Team.

#### **Medical Terminology articulation progress:**

- PAC discussed Medical Terminology articulation with Grossmont College. Diane will find out the BOT medical office assessment requirements.
- Diane and Neda will also check for a universal HIPAA and infection control certificate.
- Carol has contacted new Articulation rep at Grossmont College: Leslie Blanchard. Diane will reach out to here as well.

#### **VN-RN Updates:**

- Neither Barbara Brock (HOC) or Dee Oliveri (GC) were available to attend today's meeting. Collaboration between educational institutions is happening. No progress on VN to RN program.

#### **Immigration Status:**

- Discussion about immigration status for course participation, industry certifications, and employment. Munqith was well versed in trends and legalities pertaining to immigrants and refugees in our community

- Refer students who have questions regarding their status and the medical field licensing and certifications to Munqith Alhajjaj at Welcome Back Center.
- Munqith Alhajjaj will send us all info on a legal bill passed in January 2016 that defines this.

**Next meeting date at HOC: Friday, September 23rd at 10 a.m.**

## AB 104 AEBG

### CTE Health & Medical Program Area Council

#### Meeting 9-23-2016

#### Agenda

- VN-RN updates
- Educational Maps from All PAC meeting
- Medical Terminology articulation
- Report from all PAC chair meeting

#### **VN-RN Updates:**

- Barbara Brock (HOC) and Dee Oliveri (GC) were available to attend today's meeting. Collaboration between educational institutions is happening. No progress on VN to RN program.
- RN articulation with Point Loma Nazarene (PLNU): 1<sup>st</sup> cohort class to graduated, 17 students graduated 8/2016 with their BSN.
- PLNU program advisor available at GCCCD 3 days per week.
- GCCCD outreach to happen at HOC VN orientation and to current VN students.
- Neda to Invite: Judy Medina and Amy McVeigh student success advisors.
- [Judy.medina@gcccd.edu](mailto:Judy.medina@gcccd.edu)
- [Amy.mcveigh@gcccd.edu](mailto:Amy.mcveigh@gcccd.edu)
- Beverly White part time nursing counselor.
- GCCCD does not have enough qualifies applicants for the bridge for the LVN to RN program. (10 minimum students needed).
- One goal is to have Dee Oliveri, students', and or teachers to talk to current HOC LVN students on what they need when entering the RN program. Discussion of field trips for VN students to visit GCCCD RN program.

#### **Educational Map:**

- Neda put notes and presented suggestions that were made for the Administrative Medical Assistant pathway, pathway mapped out.
- Neda to contact HOC CTE instructors and obtain certification/ next step information.
- Neda to create educational maps for all of HOCs' allied health programs.
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#### **Medical Terminology articulation progress:**

- PAC discussed Medical Terminology articulation with Grossmont College. Diane will find out the BOT medical office assessment requirements.
- Diane was unable to attend today's meeting however sent in information for a universal HIPAA and infection control certificate, generic certificates are what being distributed, no real official certificate. Discussion about giving out generic

certificates in each of the allied health programs at HOC. Neda to look at UCSD's HIPAA compliance certificate @ [health.ucsd.edu/compliance](http://health.ucsd.edu/compliance)

- Carol has contacted new Articulation rep at Grossmont College: Leslie Blanchard. Diane will reach out to here as well.

**Report from all PAC chair meeting:**

- PAC achievements and goals discussed. Continue collaboration and alignment process.
- Block Grant Summit will be in Sacramento this November where all 72 consortiums from the state will attend. (Ute Maschke, Robyn Wiggins, Kim Bellart, and Sally Cox will be attending)
- Professional development/ peer mentoring discussed for stipends.

**Next meeting date at HOC: Friday, October 28th at 10 a.m.**

## AB 104 AEBG

### CTE Health & Medical Program Area Council

#### Meeting 11-04-2016

#### Agenda

- VN-RN updates
- Educational Maps from All PAC meeting
- Medical Terminology articulation

#### **VN-RN Updates:**

- Barbara Brock (HOC) and Dee Oliveri (GC) were available to attend today's meeting. Collaboration between educational institutions is happening. No progress on VN to RN program.
- GCCCD outreach to happen at HOC VN orientation and to current VN students.
- Neda Invited: Judy Medina and Amy McVeigh student success advisors.
- [Judy.medina@gcccd.edu](mailto:Judy.medina@gcccd.edu)
- [Amy.mcveigh@gcccd.edu](mailto:Amy.mcveigh@gcccd.edu) (no response from either of them)
- Beverly White part time nursing counselor.
- GCCCD does not have enough qualified applicants for the bridge for the LVN to RN program. (10 minimum students needed).
- Dee and Judy to attend VN orientation on November 15<sup>th</sup>: One goal is to have Dee Oliveri, students', and or teachers to talk to current HOC LVN students on what they need when entering the RN program. Discussion of field trips for VN students to visit GCCCD RN program.
- **Action Item:** Schedule field trips for VN students to visit RN program at Grossmont College; Dee to facilitate an e-mail to Barbara to make arrangements.

#### **Educational Map:**

- Neda put notes and presented suggestions that were made for the Administrative Medical Assistant pathway, pathway mapped out.
- Neda to contacted HOC CTE instructors and obtained certification/ next step information.
- Neda created educational maps for HOCs' allied health programs, which are as follows:
- Phlebotomy/ MLA, Dental Assistant, Veterinary Assistant
- The PAC made recommendations to add/ change pathways, changes made.
- Barbara and Dee to work on LVN to RN pathway
- Margie to work on Pharmacy Technician pathway

#### **Medical Terminology articulation progress:**

- PAC discussed Medical Terminology articulation with Grossmont College.
- Carol has contacted new Articulation rep at Grossmont College: Leslie Blanchard. Diane will reach out to here as well.

### **HWI Events:**

- 1/12/17 Innovation in health occupations conference, discussed as an opportunity for teachers to attend.

**Next Meeting December 9<sup>th</sup>, 2016, 10 am at HOC**

### **Updates December 2016**

The following are highlights of the CTE Health and Medical PAC meetings from the past 2 quarters.

- Articulation meetings have been held with instructors from the Medical Terminology courses at HOC and at Grossmont College. Continued work on this articulation agreement is set for 1/2017.
- Dee Oliveri and a student success advisor from Grossmont College's RN program attended HOC's VN Orientation. 240 potential nursing students attended and learned about the possible next steps in their nursing education.
- HOC VN students have taken several field trips up to the GCCCD College and were given a tour of the Nursing Program, the sim labs, and spoken with nursing students in the Grossmont College program
- Munqith Alhajjaj from Grossmont College's Welcome Back Center attended HOC's spring orientation to inform students about the services they offer.
- Carol Otjens, HOC Director, has been working with HWI Deputy Sector Navigator Ann Durham. As an example, a contingent number of teachers will be attending the HWI Innovations in Health Occupations Education Conference Jan 2017.
- Several HOC classes attended Marcus Engels' speaking engagement
- offered through HWI. Due to the collaboration between GCCCD and HOC, students and teachers at HOC were offered the event free of charge. This motivational speaker touched the lives of many students at HOC!!
- Educational Maps of HOC pathway programs were completed by Neda Shukur (co-chair). The Health and Medical PAC reviewed the maps and made changes as necessary.