

ERAE AWD PAC Meeting
Wednesday February 8, 2017
East Region Adult Education
2:00 – 4:00 PM

Meeting Notes:

- ***Attendance: Introductions***

- Ute Maschke- Grant Manager
- Beth Viersen- Cuyamaca College DSPS-PAC Chair
- Maripat Nevins – GUHSD SPED
- Amy Murphy- GUHSD SPED
- Kim Bellaart (Principal BSE)
- Gladys Uri (Teacher BSE)
- Stephanie Clark- SD Regional Center
- Jeff Woods-Principal CTE
- Bryan Freeland- Transition Service Teacher
- Alex Cormier -HOC

- ***Discussion/Planning***

- Reviewed, discussed and completed AWD survey questions in a Google survey. Ute will send out to teachers once the final survey is completed (Maripat/Amy)
- Reviewed and discussed the Resource Specialist position and duties using the GCCCD job description. Ute will strike out what would not be required of the position. Next meeting will be to complete the job description that would be presented for approval
- Gladys spoke on the needs for teachers to have some type of training in dealing with student's medical issues- Professional Growth trainings
- Kim talked about the need for the resources that GUHSD has in place (magnifier, braille/visual impairment resources) that PAC's could access. Kim and Gladys both stressed the urgent need to have a resource person who is well versed in special education services, resources and supports that can be available to teachers and AWD students
- Assessments, on a very limited basis, could be accessed at the community colleges. Beth informed the group that the community colleges are working on moving away from assessments and to identify and provide the needed resources for students immediately to prevent the gap time from assessment to implementation
- Stephanie Clark talked about services Regional Center could provide for regional center clients who are attending ERAE. She also shared that attending the PAC meetings have opened a dialogue to seeing ERAE as a viable and available resource for RC clients who may not be successful in a community college
- A website that will take the Resource Guide information into an online accessible location, separated by categories and available to all teachers is in the planning phase (Maripat/Bryan)
- Jeff Wood (CTE) will assist in setting up a tour of Auto Body, Digital Fabrication, and Welding for Bryan/ Maripat to take interested students. Jeff also shared on the CTE's

expansion into fabrication and reaching out to the ESL population. He reported $\frac{1}{3}$ of the applicants to the courses are from the ESL programs.

- Amy, Bryan and Maripat toured HOC with students (thanks Alex!!)
 - Amy and Maripat toured the High Tech Computer Lab at Cuyamaca. The following software would greatly benefit ERAE and AWD students: Jaws (screen reader), Kurzweil 3000, ZoomText and Read Write Gold. The PAC will look further into the cost and and licensing of the software (Beth, Amy, Maripat)
-
- ***Meeting set for March 8th to work on the following:***
 - Survey results from the PAC's on feedback regarding support services needs for special population
 - Revisit- Set up a tutorial for all PACS to access/use Google Docs to view AWD PAC notes (Amy)
 - Revisit-Beth discussed the possibility of a pilot graphic design course (certificates offered) on the community college campus
 - Share out on other PAC visits

ERAE ASWD PAC Meeting

Wednesday March 8, 2017

East Region Adult Education

2:00 – 4:00 PM

Meeting Notes:

- ***Attendance: Introductions***

- Ute Maschke- Grant Manager
- Maripat Nevins – GUHSD SPED
- Amy Murphy- GUHSD SPED
- Gladys Uri (Teacher BSE)
- Debbie George (Department of Rehabilitation)

Absent:

- Beth Viersen- Cuyamaca College DSPS-PAC Chair
- Bryan Freeland- Transition Service Teacher
- Stephanie Clark- SD Regional Center

- ***Discussion/Planning***

- Survey Results -only 9 responses out of 200 teachers-the group felt there is a need for services and not to send out survey again
- Resource Specialist job description completed. Review at next meeting and determine when it will be presented for approval
- Maripat report out on the tour of SDCE Continuing Ed Basic Education for Students with Disabilities
- Tutorial for all PACS to access/use Google Docs to view ASWD PAC notes- Amy shared on the drive
- A website that will take the Resource Guide information into an online accessible location, separated by categories and available to all teachers is in the planning phase (Maripat/Bryan)
- Changed the AWD (Adults with Disabilities) to ASWD (Adult Students with Disabilities) in accordance with People First language

- ***Meeting set for May 3 to work on the following:***

- Final review of job description before it goes for approval
- Amy will reach out to Gwen House at DOR regarding specialized technology
- Introduce to the PAC chairs the resource page
- Need to include the community college more-especially Grossmont College-Maripat will check with Christine Ho (DSPS counselor at GC) when she attends March 22nd Resource fair
- Sweetwater District is working with Family Health Community Health Centers and medical personnel who will assess and identify students with a disability-something to pursue in our community

- Possible orientation at ERAE with DOR to get counselor participation (Maripat will ask Dave)-need to be clear on who provides what services
- What is needed to “sell” ERAE-brainstorming ideas
- Maripat will ask Dave Noyes (DOR) is there is any student in his SDSU class that could do an intern tech position for AE
- Debbie George to check for additional information at the IEP day March 18th
- Revisit-Beth discussed the possibility of a pilot graphic design course (certificates offered) on the community college campus
- Possibility of SUCCESS (social skills) curriculum from Children’s Rady Achieve as one of the courses offered for ASWD

Meeting Notes - ASWD PAC

DATE:

Aug 23, 2017

ASWD Meeting

Grossmont College, Admin Building, conf. Room 10-106

Introductions & Participants:

Ute Maschke - AEBG Manager East County Adult School - Adult Block Grant Leader

Patrice Braswell - Coordinator: Accessibility Resource Ctr (ARC)

Nikki Middleton - Adult School Transition - Senior Coordinator

Debbie George - DOR Counselor

Maripat Nevins - TPP Coordinator & Transition Services GUHSD

Amy Murphy - WAI Coordinator, GUHSD

Bryan Freeland - Transition Teacher 12+ adult program GUHSD

Barbara Jones - Transition Teacher 12+ adult program GUHSD

Andrew McNally - GUHSD Special Education Assistant Director

AGENDA ITEMS:

Overview of this year's goals and what has been accomplished:

Ute and Maripat gave overview of goals of our PAC and how we can coordinate with the community college and who our current partners are:

Mt. Empire, GUHSD, Community Colleges, DOR, RC

-Patrice explained new name of DSPS to be ARC.

She highlighted 5 areas of service within ARC:

AT, Alt Media, Support services, Testing center, ?

Discussion surrounded how to assist the students that may or may not be ready for CC.

We need to provide proper "hand-offs" both ways to and from CC or Adult School or H.S.

Discussion of previous goals met by ASWD PAC

Formulated potential job posting for Foothills - Resource person/assessor?

Resource Guide was created as a go to document for information as to programs

Forms created for the ASWD Program - intake forms, tracking form

Tasks to work on or that need further review by PAC:

-Patrice to collaborate with Beth Viersen about go-to people for liaison

-Revisit form to see if it's current and will serve to go back and forth across the bridge to Adult School and CC.

-Look at Contact & Tracking Form for same purposes

-How do we coordinate these forms? And use them between all involved partners?

-Look at job description, where are we at with a job being posted - do we need to add a portion about being a link to the community college for a "hand off" if need be either way. To or from CC

-ASWD needs to complete one professional development event this year. Maybe it can be with GCC and their ARC program so that we are aware of what requirements are and what kind of programs exist for support at CC.

-Discussion about the students who have "fallen through the cracks" they enrolled at adult school or CC and has needs, likely special education needs that are not already diagnosed. How do we address the need, assess, and educate? & Who does that at each level?

-English & Math placement is encouraged (may become required) before classes begin. Enrolled, registered students at CC, has abbreviated ed. Plan created by ARC professional and student, plan out 1st semester

-College & Career Success 120 course - for 1st sem is recommended, math is typically not recommended for students with disabilities (Would be good to see this curriculum to compare to ability levels)

Goals to build continuity of services and alignment with both CCs and Adult School

-Debbie shared that in the past DOR counselors were on site and worked with clients at the Community Colleges. Discussion surrounded the idea of meeting clients at community college that may not be students there. This is not possible due to liability. Students need to be enrolled at CC to receive any ARC or DOR services on this site.

-Ute reviewed that due to progress and current focus of the East County Adult Ed. Block Grant stipend regulations will be changed has changed. She is trying to get funding directed to seem teachers at K12, but no guarantee at this point.

-Bryan expressed interested in being involved as much as able and that there's great value in being educated and assisting the smooth transition for our students. Everyone appreciated this and agreed.

It was discussed that we can rotate ASWD PAC meetings between Grossmont CC & Foothills Adult School Office

Action steps:

-Give Patrice the contact information for our PAC

-Amy to Share the Google Drive with everyone

- Maripat to share forms to Patrice to review and see how they fit or need to be revised accordingly
- Patrice to catch up with Beth to collaborate on shared goals
- Amy to write up notes and upload to google drive folder in Minutes

Next meeting:

2pm ARC Classroom - Building 60, room 120. Thursday 2pm - 3:30

Next meeting Sept 21, 2pm

Maripat sent out invites to the team

ASWD PAC Meeting Minutes

September 21, 2017

ASWD PAC Meeting

Location: Grossmont College - ARC

Attendees:

Patrice Braswell - ARC Coordinator at GCC & Chair of ASWD PAC

Ute Maschke - Grant Manager East Region Adult Education

Nikki Middleton - Sr. Transition Coordinator for East Region Adult Education

Barbara Jones - 12+ program GUHSD

Bryan Freeland - 12+ program GUHSD

Amy Murphy - GUHSD teacher & WorkAbility I Project Coordinator

Debbie George - DOR Counselor

Andrew McNally - GUHSD, Assistant Director of Special Education

Meeting Notes/Topics of Discussion:

1. Reviewed draft of the "General Referral Form" which will be used for student intakes at both Community Colleges ARC or DSPS program and/or at Grossmont Adult Education. The hope is that this one form can be used by all three programs and serve as a bridge to programs, based upon student need
Items Revised:
 1. Revisions were made to empower students on the form. Make it a student fillable form. Change words to: i.e. "My goal"
 2. Question was raised that at GCC ARC, they do not need the question about HS Diploma or GED. Anyone can attend. Everyone agreed that this can be dropped from the form.
 3. Moved Assessment Data to back page shaded area for Office Use only
 4. Discussed the area to mark: Disabilities and suggestion to include a box for "I don't know"
 5. Need to revisit the list of disabilities impacting educational needs & update this sheet to include all
 6. Assistive Technology - list or describe. Looks Ok
 7. Add the Office referred by, and phone numbers, email to the For Office Use Only
2. Debbie reminded us that for printed out forms DOR has to use 14 font, no smaller. This keeps the material accessible
3. Ute reminded that we need to use the wording "Adult Education" and not Adult School
4. Referral Box only used for connections between Adult Education & the two Community Colleges
5. Patrice will send the form to Nikki and she will update the form. Then we as a PAC will review and approve at the next meeting. Upon completion it will be used.
6. Take a look at revising "Primary Language" area with spacing

Ute explained that by our next meeting she will have updates for us about a possible college counseling class being offered at Foothills (that may count for college credit)!

Patrice agreed to be the Chair for our PAC

Ute said she would put together the invitation for the next meeting.

Members agreed that next meeting will take place:

Tuesday, Oct 31st - 9am - 10:30am
at Foothills Adult Education



Date: _____

Name: _____ Birthdate: _____

Address: _____ City: _____ Zip Code: _____

Phone #: _____ Email Address: _____

Primary Language: English Yes No Other Primary Language: _____

What is your Educational Goal?

- | | |
|--|--|
| <input type="checkbox"/> Associate Degree & Transfer | <input type="checkbox"/> Transfer only |
| <input type="checkbox"/> Associate Degree only | <input type="checkbox"/> Vocational Certificate |
| <input type="checkbox"/> Career goal development | <input type="checkbox"/> Job skills development |
| <input type="checkbox"/> Personal development (including health/AES) | <input type="checkbox"/> Basic skills (i.e. English, Math) |
| <input type="checkbox"/> Credits for High School Diploma/GED | <input type="checkbox"/> Undecided |

Major/Area of Study: _____

Are you a current Dept. of Rehabilitation client? Yes No

DOR Counselor: _____ Phone #: _____

Are you a current Regional Center client? Yes No

Case Manager: _____ Phone #: _____

Do you have or have you had any of the following? Mark all that apply.

- Special Education Services/Individual Education Plan (IEP) 504 Plan
- Other (describe): _____

How would you describe your disability(ies)? Mark all that apply.

- | | | |
|--|---|---|
| <input type="checkbox"/> Acquired brain injury/TBI | <input type="checkbox"/> Speech and Language disability | <input type="checkbox"/> Intellectual disability |
| <input type="checkbox"/> Learning disability | <input type="checkbox"/> Physical disability (medical) | <input type="checkbox"/> Mental health disability |
| <input type="checkbox"/> Vision impairment/ Blind | <input type="checkbox"/> Autism Spectrum Disorder(ASD) | <input type="checkbox"/> Mobility impairment |
| <input type="checkbox"/> ADHD/ADD | <input type="checkbox"/> Deaf or Hard of Hearing | <input type="checkbox"/> Asperger Syndrome |
| <input type="checkbox"/> Other Disability | <input type="checkbox"/> I don't know | |

Explain: _____

Do you have documentation verifying disability(ies)? Yes No

If no, can a licensed professional verify disability(ies)? Yes No

Do you require the use of a service animal? Yes No

Do you use Assistive Technology (list or describe)? _____

For Office Use Only

Referred by: _____

Contact Name: _____ Title: _____

Phone #: _____ Email: _____

Referral to : Grossmont College Cuyamaca College Grossmont Adult Education

Assessment results: English _____ Math _____

Adult School Placement: Reading _____ Writing _____ Math _____

Action Taken/ Additional Comments:

