

**East Region Adult Education  
Governing Board Meeting**

August 20, 2024

Grossmont Health Occupations Center, 8770 Mast Blvd., Santee, CA 92071

**Minutes**

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● **Call to Order**

- The meeting was called to order at 8:05 am by ERAE Acting Governing Board President, Mike Fowler.
- The following ERAE Governing Board members were present: Mike Fowler, Lynn Neault, Rick Wilson, Paul Dautremont, and Patrick Keeley.

● **SPECIAL REPORTS/RECOGNITIONS**

- Kim Bellaart informed the board that the Integrated Education and Training (IET) program at HOC which provides students with language acquisition in conjunction with Career Training was nominated for a Best Practice award at the state level as one of two best practices for the State. The program will be recognized at the State Conference in October.

● **COMMUNICATIONS FROM THE PUBLIC**

- There were no communications from the public.

● **APPROVAL OF MINUTES – March 5, 2024**

- **Motion Passed:** The minutes were approved as written. The first motion to approve the minutes as written was made by Rick Wilson and seconded by Paul Dautremont
  - Yes Mike Fowler
  - Yes Paul Dautremont
  - Absent Barbara Gallego
  - Yes Patrick Keeley
  - Yes Lynn Neault
  - Yes Rick Wilson

● **REMOVAL OF ITEMS FROM/CHANGES TO THE AGENDA**

- There were no changes to the agenda. The first motion to approve the agenda as written was made by Patrick Keeley and seconded by Paul Dautremont
  - Yes Mike Fowler
  - Yes Paul Dautremont
  - Absent Barbara Gallego
  - Yes Patrick Keeley
  - Yes Lynn Neault
  - Yes Rick Wilson



- **REPORTS/DISCUSSIONS**

- **Introduction of New Members and Consortium Manager**

- Mike introduced Joyce Liou as the new ERAE Consortium Manager. The new elected members of the ERAE Governing Board were also introduced—Paul Dautremont, GUHSD Assistant Superintendent of Ed Services and Barbara Gallego, GCCCD Associate Vice Chancellor Educational Support Services. Mike Fowler, GUHSD Superintendent, was selected as the new President of the ERAE Governing Board.

- **HOC Campus Tour**

- Heather Peterson, Director of the Grossmont Health Occupations Center, gave a tour of the facility and an overview of the medical programs that are offered through the Grossmont Health Occupations Center, including the Integrated Education and Training (IET) program that allows students to achieve improved literacy and workplace readiness outcomes while they are completing their career training. Over 200 students benefited from this embedded literacy and workplace readiness program at HOC last year. Heather informed the board members that HOC has 12 major certification/licensure programs and 14 healthcare continuing education courses. About 700-800 students enroll annually in the certification programs. The total annual enrollment is usually between 3000-4500 depending on the number of students who enroll in the continuing education courses. HOC has over 140 healthcare partners in the region and students are placed at these sites to complete their internships. The board members had the opportunity to visit the Medical Assistant, Emergency Medical Technician, Dental Assistant, Vocational Nursing, Veterinary Assistant, Phlebotomy, Pharmacy Technician, and Certified Nursing Assistant classrooms, while Heather explained the different equipment available to students in each classroom/lab and the different certifications students can earn when they complete the programs.

- **IET Student Showcase**

- Nikki Ross gave an overview of the IET program. The Medical Assistant, Dental Assistant, and Phlebotomy Technician classes have the most English Learner students enrolled, and there are a few English Learner students in the other programs. Language support is offered to students to help them be successful in their class and at their internship sites. The IET materials that are covered in the classes are beneficial to all students. Elvia, one of the students who benefitted from the Integrated Education and Training program, shared her journey. Elvia came to the US with 22 years of surgical nursing experience in Mexico but needed to improve her English skills. Rather than the “traditional model” of spending several years in English Language (EL) classes first, Elvia joined the accelerated medical pathway offered for EL students starting with Foundations for Medical Careers, an advanced English Language class taught with a medical context. Elvia then completed Patient Care Aide, which is co-taught with an English Language instructor and a Career Training instructor. In October she will be taking a Certified Nursing Assistant class at



HOC and hopes to continue her journey and complete the Licensed Vocational Nursing program to become a Registered Nurse. Lynn Neault asked at what time in the pathway the students get information about the pre-requisites for nursing. Heather explained that students are informed of their pre-requisites at their orientation and information is provided on the website regarding the pre-requisites and the teachers also reinforce this information in the classroom.

#### **GCCCD and HOC Collaboration**

Board members also reviewed the Healthcare Workforce Pipeline Project which is a collaboration between Grossmont Healthcare District and East County Economic Development Council to enhance and sustain the healthcare workforce in East County San Diego. Grossmont College and Grossmont Adult Education are key educational partners in this initiative. Meetings are held monthly.

- **GOVERNANCE/ACTION ITEMS**

#### **Approval of the ERAE Governing Board Position Nominations**

Mike Fowler was selected as the ERAE Governing Board President, and Barbara Gallego and Paul Dautremont were selected as members of the board. The first motion to approve the board president and new members of the board was made by Lynn Neault and seconded by Patrick Keeley.

- Yes Mike Fowler
- Yes Paul Dautremont
- Absent Barbara Gallego
- Yes Patrick Keeley
- Yes Lynn Neault
- Yes Rick Wilson

#### **Approval of the Consortium Fiscal Administration Declaration (CFAD) and the 2024-2025 Allocation Schedule**

Sally Cox gave an overview of the CFAD allocation schedule for each Consortium member. The 2024-2025 CFAD allocation schedule was approved as written. The first motion to approve the CFAD as written was made by Paul Dautremont and seconded by Rick Wilson.

- Yes Mike Fowler
- Yes Paul Dautremont
- Absent Barbara Gallego
- Yes Patrick Keeley
- Yes Lynn Neault
- Yes Rick Wilson

#### **Approval of ERAE 2024-2025 Board Meeting Dates**

The ERAE board meeting dates for the 2024-2025 school year were approved. The first motion to approve the meeting dates as presented was made by Lynn Neault and seconded by Patrick Keeley.



- Yes Mike Fowler
- Yes Paul Dautremont
- Absent Barbara Gallego
- Yes Patrick Keeley
- Yes Lynn Neault
- Yes Rick Wilson

- **Communication from Board Members**

**Mike Fowler**— Mike mentioned that there were many staff members who retired at the end of last school year, and the Board eliminated forty-seven positions, so the district is still adjusting to the changes. There was a small decrease in GUHSD enrollment this school year.

**Patrick Keeley**—Patrick stated that there were a lot of retirements in MEUSD at the end of last school year. Two Cuyamaca College classes are being held at MEUSD this school year, Child Development and ESL.

**Lynn Neault**—The GCCCD fall semester started on Aug 19. Enrollment is up 21 percent. About 50% of enrolled students are actively on campus and the other 50% are doing online classes. GCCCD classes are offered in the community, and there is now an ESL class being held in Lemon Grove.

**Paul Dautremont**—There are lots of changes in GUHSD Ed Services. The district is trying to fill vacant positions. School started on Aug 13, and the first week went smoothly. Paul said he is excited about the school year. There are cohorts of GUHSD high school students who attend HOC Certified Nursing Assistant program during the summer. This helps to introduce students to the healthcare field and some students use this experience to go further in the healthcare field.

**Barbara Gallego**—Not present at the board meeting

**Rick Wilson**—The 22<sup>nd</sup> Women in Leadership luncheon will be held on Oct 18, and nominations are being accepted through August 30. The next First Friday breakfast is on September 6, and Politics in Paradise will be held on September 20 at the Water Conservation Garden at Cuyamaca College. The Health Fair will be held on Sept 28 at Parkway Plaza. Rick mentioned that two students from Grossmont College were placed at the East County Chamber to do their internships, and these two interns were hired by the East County Chamber after they completed their internships. Lynn Neault mentioned that there are many interns available through the GCCCD internship programs.

- **Adjournment**

The meeting was adjourned at 9:20am. The next ERAE governing board meeting will be held at 8am on December 12, 2024, location to be determined.