



**East Region Adult Education
Governing Board Meeting**

December 12, 2024

Grossmont College, 8800 Grossmont College Dr., El Cajon, CA 92020, Building 34, Room 255

Minutes

● **Call to Order**

- The meeting was called to order at 8:00 am by ERAE Governing Board Assistant President, Patrick Keeley.
- The following ERAE Governing Board members were present: Lynn Neault, Rick Wilson, Paul Dautremont, Barbara Gallego, and Patrick Keeley.

● **SPECIAL REPORTS/RECOGNITIONS**

New part time Transition Specialist for Mt. Empire

- Angie Good, a former Adult Education student, received recognition for her achievements in the East Region Adult Education (ERAE) consortium. Vince Chambers stated that Angie Good lost her job during the COVID pandemic, and she made the decision to enroll in the East Region Adult Education acceleration program and co-enrolled in the community college. Angie then enrolled in the Mountain Empire Unified School District (MEUSD) Adult Education diploma program in Pine Valley where she graduated with her diploma. Graduating from Mountain Empire Unified School District was especially important to Angie because she attended that school district as a child. Angie secured a job at MEUSD as an Administrative Assistant and recently received a promotion as an Accounting Specialist and also secured the position of part-time Transition Specialist for ERAE. Currently Angie is attending Cuyamaca College where she will be graduating with a degree in Social Work. Angie gives credit to her teachers and to Joyce Liou, who was her Senior Transition Specialist, and to everyone who played a part in her success.

● **COMMUNICATIONS FROM THE PUBLIC**

- There were no communications from the public.

● **APPROVAL OF MINUTES – August 20, 2024**

- **Motion Passed:** The minutes were approved as written. The first motion to approve the minutes as written was made by Paul Dautremont and seconded by Rick Wilson.
 - Absent Mike Fowler
 - Yes Paul Dautremont
 - Abstention Barbara Gallego
 - Yes Patrick Keeley



- Not present Lynn Neault
- Yes Rick Wilson

- **REMOVAL OF ITEMS FROM/CHANGES TO THE AGENDA**

- There were no changes to the agenda. The first motion to approve the agenda as written was made by Rick Wilson and seconded by Paul Dautremont
 - Absent Mike Fowler
 - Yes Paul Dautremont
 - Yes Barbara Gallego
 - Yes Patrick Keeley
 - Not present Lynn Neault
 - Yes Rick Wilson

- **REPORTS/DISCUSSIONS**

- Community Connections Program**

- Camille Zombro, Special Projects Coordinator for Grossmont Cuyamaca Community College District, gave an overview of the “Community Organizing” Approach program. Camille mentioned that the approach taken while working on projects is to start by listening and understanding who people and their organizations are and how they work, looking for shared goals, and identifying opportunities to organize or make changes.
- There is an evolving list of project goals including strengthening pathways and finding new pipelines for adults, promoting upward mobility, and increasing GCCCD enrollment.
- Community organizations that were engaged included community service organizations, places where adults gather, and trusted spaces in East County such as K8 schools and K12 schools.
- The conversations start by listening and asking key questions such as “What do you need?” and “Tell us about your community?” Responses given usually include quick paths to well-paying jobs, wrap-around services such as childcare, transportation, and housing, and language support and ESL.
- There are four projects in the program:
 - Project 1 is From Here to Career, which was launched in the Spring of 2022 and placed a focus on Career Education and quick paths to well-paying jobs, and is a coalition of Grossmont, Cuyamaca, and ERAE. New literature was created in multiple languages, and there have been more than 90 community events and presentations done by Grossmont, Cuyamaca, and Adult Education. There have been more than 300 new TRIO participants.
 - Project 2 is Non-Credit & Off-campus ESL. GCCCD has explored options to offer more off campus ESL classes in order to meet the tremendous need for more ESL classes for adults in the community. Both Grossmont and Cuyamaca were able to offer some additional classes off site, but Cuyamaca has pulled their classes back to the college for semester 2. This project is tightly coordinated



with CAEP partners and PCG. There were over 400 new GCCCD students who applied to the colleges and participated in classes. GCCCD has been working closely with Grossmont Adult Education to avoid duplication of efforts.

- Project 3 is the United Domestic Workers Union which was launched in the Fall of 2024. This project is part of a statewide CCCO Demonstration Project. There are over 5000 members in our region and most of them are IHSS providers caring for family members, and other members are childcare workers. There is support and resources from the United Domestic Workers Union Resource Center.
- Project 4 is the Ongoing Outreach & Engagement project to help build GCCCD's presence in the community. The SD Refugee Forum hosted World Refugee Day at Cuyamaca College in 2023 & 2024. Partnership with Crisis House has yielded a new program that adds to Cuyamaca's CARE program and there is a new safe parking and housing navigation at Cuyamaca College. There are several organizations, such as East County Transitional Living Center (ECTLC), that has regular support from the TRIO staff, and the Member of the SD Military Families Collaborative is also a partner.
- East County Transitional Living Center has lots of strong ties with the community and businesses. Over 140 ECTLC program participants are now working with the TRIO EOC. There is a long-term partnership with ERAE for GED classes for participants. The TRIO staff are on site on a weekly basis.
- There is a huge need for ESL and Quick Pathways, and for support for EL. The next steps include continuing the support of ESL students and their transition to careers and English programs, expand efforts in Mt. Empire, and coordinate existing relationships.

Allied Health and Nursing Tour

- Judy Medina, Student Success Advisor, conducted a tour of the Allied Health and Nursing classrooms at Grossmont College. Members had the opportunity to see the [Occupational Therapy Simulated apartment](#) which includes a kitchen, living room, bedroom, and bathroom. Members also had the opportunity to see the [Simulation room](#) with high tech mannequins. Judy presented an overview of the programs.

Strategic Plan Summary

- Joyce Liou provided the board with a summary of the Three-Year Strategic Plan. The current Strategic Plan cycle is expiring soon, and the consortium is gearing up to start the new Three-Year Strategic Plan. There are five main objectives of the current Strategic Plan— Targeted Outreach and Marketing, Expand Systems of Professional Learning, Engage Students Strategically-Onboarding, 5 Clearly Mapped Training & Education Paths, and Support Student Persistence and Transitions. Joyce outlined some of the Consortium's achievements over the past three years including a new Student Center, new marketing materials, re-branding, created a professional learning series, looking at our onboarding



process to determine the best ways to onboard students, created a Para-Educator Pathway, integrated education training with IET models and embedded language support in career training, continue to increase the transition services and dual enrollment programs, bridging courses and developed foundation courses. There has been a steady increase in all objective areas. Dual enrollment has doubled from the previous year, and the incoming cohort for the next semester is about 40-45 students. The three-year planning process and timeline for the new Strategic Plan was also presented. The needs assessment will be done in January/February. Data and input will be gathered and reviewed, there will be discussions with all involved in adult education, including industry and business partners, students, classified staff, board members, instructors, and administrators. Then the team will reconvene as a planning group to review the data gathered and look at the student gaps and student barriers to figure out where the Consortium will leverage resources to develop solutions to address these gaps. Once goals and objectives are determined, outcomes are discussed, and the new Strategic Plan will be created. Lynn Neault suggested adding the TRIO staff to the needs assessment.

Strategic Plan Feedback

- Joyce Liou asked the governing board members for their feedback on the Strategic Plan. The previous Governing Board Strategic Plan priorities were written on large poster paper and hung around the meeting room. Small post-it pads were distributed— green for Governing Board members, yellow for other participants. All participants were asked to write ideas on their post-it pads for the different priority areas IF they felt it was a high priority area. A blank poster sheet was available to write other priority areas that aren't covered by the existing priority areas. This is a list of the [Strategic Plan-Needs Assessment](#) as suggested by those present at the board meeting. Patrick Keeley said that meeting in person is important and would work best for his community. Joyce will follow-up with Patrick in January for his team feedback. Rick mentioned that the East County Chamber can help through social media and their weekly newsletter. GCCCD can help gather feedback through outreach and the student services center. Patrick suggested GCCCD reaching out and getting feedback from GCCCD alumni.

- **GOVERNANCE/ACTION ITEMS**

- There were no Governance/Action Items for this board meeting.

- **Communication from Board Members**

- **Mike Fowler** was not present at this meeting.
- **Paul Dautremont**—Paul thanked Grossmont College for hosting the meeting. He enjoyed the tour of the Allied Health classrooms. Paul said Healthcare is a big part of his family, as a couple of his immediate family are in the industry. GUHSD is



working on Portrait of a Graduate, trying to develop a vision going forward on the best ways to serve their graduates and providing them with what they need to know and do and what the adults need to know and do in order to support them. Paul mentioned that Adult Ed is getting heavily involved in student apprenticeships and there is a lot of interest in apprenticeship and maybe we should take a closer look at it going forward. For the work we do in healthcare to develop collaborative spaces for the East County, GUHSD received the Golden Bell award from the California School Board Association. The award recognized a collaboration between the high school district, adult ed Health Occupations Center, and the Grossmont Healthcare District to provide an accelerated path for high school students to complete a Medical Assistant or Certified Nurse Assistant program before or right after graduation. There has been an increase in EL students in the district, and schools are asking for more support with EL newcomers.

- **Patrick Keeley**—Patrick said that MEUSD schools are back in session. Just finished the third iteration of the senior project, which is a graduation requirement that started last year with the class of 2024. They are trying to build it down through the curriculum and tie it to their Portrait of a Graduate. It is a self-directed project, and students present it to a panel. Students say it is the best thing they have ever done in school, and they are glad they did it because they sometimes realize that they do not want to do something as a career or they met a mentor who really helped them. Patrick wished everyone a happy holidays.
- **Lynn Neault**—Lynn mentioned that they are winding down the fall semester, and there are lots of end of the year celebrations. 37 nurses will be pinned on Dec 13. Enrollment continues to increase significantly. Lynn wished everyone a happy holidays.
- **Barbara Gallego**—Barbara said thank you to the group for their patience as she settles into the governing board. She is excited to be a part of the board and to collaborate and learn more. She has been involved in highly important projects for the district, especially in systems and financial aid.
- **Rick Wilson**—Rick mentioned that Dec 12 was a Leadership East County Day. Rick thanked Sally and the rest of the GCCCD team for hosting Education Day on Nov 14. The surveys provided great feedback on the event. There is a board retreat at Sycuan Singing Hills on Dec 13. Next Tuesday, Dec 17, is the Holiday Business After Hours Mixer. Rick wished everyone a safe holiday with family and friends.
- **Adjournment**
 - The meeting was adjourned at 9:30am. The next ERAE governing board meeting will be held at 8am on April 17, 2025, location to be determined.