



**East Region Adult Education
Governing Board Meeting**

April 17, 2025

Foothills Adult Education Center, 1550 Melody Lane, El Cajon, CA 92019, Room 108

Minutes

• **Call to Order**

- The meeting was called to order at 8:10 am by ERAE Governing Board Vice President, Patrick Keeley.
- The following ERAE Governing Board members were present: Sandra Huevo, Lynn Neault, Rick Wilson, Paul Dautremont, Jessica Robinson, and Patrick Keeley.

• **SPECIAL REPORTS/RECOGNITIONS**

- Kim Bellaart introduced Sandra Huevo, the new superintendent of GUHSD. Sandra shared that so far, she has observed everyone being “So student focused, and such great partners”
- Dr. Jessica Robinson, new President of Cuyamaca College, shared briefly about herself expressing that she has a “Connection with the community, being a first-generation college student. It is an honor to be able to serve and continue our partnership”

• **COMMUNICATIONS FROM THE PUBLIC**

- There was no communication from the public.

• **APPROVAL OF MINUTES – December 12, 2024**

- The first motion to table the minutes approval until the August 2025 meeting was made by Patrick Keeley and seconded by Lynn Neault.
 - Yes Patrick Keeley
 - Yes Paul Dautremont
 - Yes Sandra Huevo
 - Yes Jessica Robinson
 - Yes Lynn Neault
 - Yes Rick Wilson

• **REMOVAL OF ITEMS FROM/CHANGES TO THE AGENDA**

- There were no changes to the agenda. The first motion to approve the agenda as written was made by Paul Dautremont and seconded by Sandra Huevo.
 - Yes Patrick Keeley
 - Yes Paul Dautremont
 - Yes Sandra Huevo
 - Yes Jessica Robinson
 - Yes Lynn Neault
 - Yes Rick Wilson



- **REPORTS/DISCUSSIONS**

- **Workforce Development and Adult Education**

- Sally Cox gave a recap of the work over the years with the Consortium and Workforce Development. Sally explained there is a very close working relationship illustrated in a Venn diagram between Workforce Development, Education, and Economic Development. Workforce Development has shared value across the region and State that include:

- prosperous communities
 - strong talent pipeline
 - skilled and well-paid workers
 - lifelong training and education
 - social mobility
 - employer and industry engagement

- Additionally, there has been a lot of crossover with Adult Education and co-enrollment.

- Kim Bellaart shared data highlighting WIOA Title I and Title IV students in GAE career training programs and ETPL GAE offerings. Through ETPL, individuals can use an Individualized Training Account (ITA) to have their career training paid for. GAE has offered previous summer boot camps that have proven to be successful. There have been 22 GAE students overall this year who are co-enrolled in WIOA Title I programs.

- In addition to ITA opportunities, HOC has seen success in offering Contracted Education Training (CET) cohorts in partnership with SDWP in Dental Assistant and Phlebotomy. Kim also shared that we are currently finalizing the San Diego Workforce Partnership MOU for the next 3 years.

- Sally Cox stated that Grossmont & Cuyamaca Colleges are the host for regional consortium (Regional Education). Sally also gave an overview of previous partnerships with SDWP. There is a proposal for a social work paid internship in 2025, as well as Career Education Master Plan Collaboration. Sally also shared that the Department of Labor will collaborate regionally with the Department of Education. More information to come. Lynn Neault inquired about these partnerships over the years since there has been a trending decline. Sally stated that there were some shifts in partner priorities, but we are hoping to bring these partnerships back to us. Lynn said it would be good to rekindle relationships with workforce partners since there's really a need for this support.

- **San Diego Workforce Partnership (SDWP)**

- Sally Cox introduced the new CEO of SDWP, Rachel Bereza. Rachel stated that since becoming CEO, she has been trying to make moves towards balance; between listening and learning and upholding commitment to the community. Rachel will be



providing a report after her first 100 days of action items and plans. Rachel expressed that as of today, she acknowledges there has been a lot of organizational change and is working to reinforce commitment to supporting student and community needs. She addressed sector initiatives, Advanced Manufacturing ICT, and wants to ensure SDWP is focusing on sectors that are high growth and have real time job availability, such as:

- Population specific: opportunity youth, justice involved
- Partnership Opportunities: Cal Jobs first, WIOA Youth RFP within the next year, RFP for Fire & EMS programs.
- Future vision: wants to better understand where the gaps are and how to be more supportive of work partners. How we engage with the next generation of students “if it’s not worth my time, why am I doing it?”

CFAD

Sally Cox gave an overview of the 2025-2026 budget. There may be allocation changes. Currently, there is an anticipated 2.4% COLA increase that will be applied across members. The CFAD also shows the member allocations for the year. The budget needs to be approved before funds can be allocated for each respective partner.

Strategic Plan

Joyce Liou reviewed the draft of the Strategic Plan and spoke about the first step of the process involving information gathering to gain understanding of regional needs and gaps. Discussions were held with ERAE, GCCCD, GUHSD, MEUSD, Community Partners, and Workforce Partnership, and the overall themes of need across partners were onboarding, resources, skills & courses, partnerships, data, and marketing.

The results from the information gathered aligned with three objectives given to the consortium by the state: 1. Address Educational Needs, 2. Improve Effectiveness of Services, and 3. Improve Integration of Services and Transitions. Under these objectives, Joyce shared the following strategies that the consortium will focus on in the 3-year Strategic Plan:

- Develop and implement comprehensive onboarding across programs,
- address digital literacy and career readiness programs,
- develop or improve pathways for students,
- enhance marketing and messaging efforts,
- create a data-driven community with consortium wide data collection and review processes
- establish a student information case management and referral process.

Lynn Neault asked whether we have continued any non-credit opportunities.

Kim Bellaart responded that there was difficulty with securing staffing for this, but it is definitely something we want to look into expanding and developing. Lynn suggested that we should add an activity pertaining to getting shared data agreements Under FERPA (item 2).

James Sly shared that he is very impressed with the dual enrollment process while students are still in high school. Lynn Neault said that we have been trying to increase these opportunities for students and hope to continue this development with GUHSD.

Joyce Liou shared what dual enrollment looks like for adult students, and that this has opened



access to a group of students that otherwise would not have had access to college. Refugees and undocumented students are able to access and go to college where they otherwise might not attend due to residency and financial barriers. Jessica Robinson mentioned that what is being observed at Cuyamaca, specifically with MEUSD, is that they are reaching not just the student, but their extended family as well. The partnership with Mount Miguel High School's "Matador Early College" shows that students and their parents are coming back to graduate.

- **GOVERNANCE/ACTION ITEMS**

- **2025- 2026 CFAD approval**

- The CFAD was approved as written. The first motion to approve the CFAD as written was made by Lynn Neault and seconded by Rick Wilson.

- Yes Patrick Keeley
 - Yes Lynn Neault
 - Yes Rick Wilson
 - Yes Jessica Robinson
 - Yes Paul Dautremont
 - Yes Sandra Huevo

- **Strategic Plan Draft approval**

- The first motion to approve the Strategic Plan Draft was made by Sandra Huevo and seconded by Paul Dautremont.

Lynn Neault asked if there could be revisions after approval. Sally Cox noted that this was just a draft and that there were annual plans as well as a Three-Year Strategic Plan where revisions could be incorporated. Paul Dautremont noted that the previous suggestions discussed would be included in the approval.

- Yes Patrick Keeley
 - Yes Lynn Neault
 - Yes Rick Wilson
 - Yes Jessica Robinson
 - Yes Paul Dautremont
 - Yes Sandra Huevo

- **Next Meeting Dates Approval**

- The next meeting dates for the 2025-2026 school year were decided and agreed upon. The first motion to approve the meeting dates was made by Rick Wilson and seconded by Jessica Robinson. The future meeting dates are as follows: August 21, 2025, December 8, 2025, and April 16, 2026.

- Yes Patrick Keeley
 - Yes Lynn Neault
 - Yes Rick Wilson
 - Yes Jessica Robinson
 - Yes Paul Dautremont
 - Yes Sandra Huevo



- **Communication from Board Members**

Lynn Neault: Grossmont College will be offering an AI program in the Fall, including a noncredit route. Credit leading to AA with a long-term goal of obtaining BA. Preparing for the end of semester, transition coming with president of Grossmont College, and interim President starting in July, Dr. Pamela Luster.

Sandra Huezio: Looking forward to connecting with everyone. The Board is looking for a new Superintendent. Some leadership transitions are happening. Sandra is focusing on continuing to support students.

Rick Wilson: The Coffee Connect is coming up and is open to members/non members. The Spring Health Fair is April 26th from 10 AM-2 PM at Grossmont Center. First Friday Breakfast at Elks Lodge on May 15, Grip It & Rip It! Golf PGA course, Willow Glen. A Chamber app will be rolling out in about 6 weeks. Youth Grant program pushed out for next 30 days to apply for the grant.

Paul Dautremont: Going into next year, there are quite a few initiatives. GUHSD is trying to improve attendance and chronic absenteeism across the district. Also working on developing safe policies surrounding AI and Mental Health support.

Jessica Robinson: Cuyamaca College is finalizing leadership and has almost a brand new admin team. Starting to feel like the administration is clicking and working together and making connections with the community. The Dean of Equity was just solidified, making strong connections with the community.

Patrick Keely: East County ACSA will be sponsoring Sunrise awards; each school district in East County can nominate 2 families to receive this award honoring resilience. Will continue to advocate for the community. Secured funding and budget to rebuild some schools within the district. Brand new HS facility within the next four years. Career based/Adult learning: Land will be donated to the district; designated land for school farm.

- **Adjournment**

The meeting was adjourned at 9:30am. The next ERAE governing board meeting will be held at 8am on August 21, 2025, location to be determined.